

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
BOARD OF PARK COMMISSIONERS  
SKOKIE PARK DISTRICT  
JUNE 19, 2018  
7:00 P.M.**

**ATTENDANCE AT MEETING**

Board Members Present:

President Susan Aberman  
Vice President Michael Reid  
Commissioner Michael W. Alter  
Commissioner Khemarey Khoeun  
Commissioner Maureen Yanes

Others Present:

Executive Director/Secretary John V. Ohrlund  
Superintendent of Business Services William G. Schmidt  
Superintendent of Recreation and Facilities Michelle Tuft  
Superintendent of Parks Mike Rea  
Assistant Superintendent Jon Marquardt  
Executive Administrative Assistant Ann Perez  
Skatium Facility Manager Kurt VonHelms  
Maureen Barry, Ehlers Inc.  
Rebecca Abraham, Skokie Resident

**CALL TO ORDER**

President Aberman called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

**COMMENTS FROM CITIZENS**

There were no citizen comments.

**CONSENT AGENDA APPROVAL**

Commissioner Alter moved to approve the Consent Agenda. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Khoeun was absent. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of May 15, 2018, Annual Meeting of May 15, 2018, Minutes of the Diversity Advisory Committee Meeting of May 31, 2018; bills payable for the month of May/June 2018; Treasurer's Report; and Staff Reports.

**ADOPTION OF ORDINANCE #18-008, PROVIDING FOR THE ISSUANCE OF \$771,000, OF  
GENERAL OBLIGATION LIMITED TAX PARK BONDS SERIES 2018B, OF THE SKOKIE  
PARK DISTRICT**

Treasurer Schmidt introduced Maureen Barry, Ehlers Inc. to discuss the bond sale that took place earlier in the day. Commissioner Khoeun entered the meeting at 7:03 p.m. Ms. Barry said there were four bids received for the General Obligation Limited Tax Park Bonds, Series 2018B. The low bidder was Wintrust Bank, Chicago, IL with a rate of 2.2505% due July 12, 2018.

Vice President Reid moved to approve Ordinance #18-008 authorizing the issuance of \$771,000 of General Obligation Bonds Limited Tax Park Bonds, Series 2018B, of the Skokie Park District. Commissioner Yanas seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

### **PARK SERVICES FACILITY UPDATE**

Superintendent Rea thanked the Board for the support for the new Park Services facility and gave a report on the progress of the facility. Mr. Rea said the construction progress is as follows:

- Paving
  - All asphalt paving has been completed.
- Doors
  - Installation of doors remains as an open item, the last door is scheduled to arrive later this week and be installed shortly after.
- Landscaping
  - Landscape restoration work is ongoing as time permits.
  - Tree planting in the refueling station island takes place after all equipment is installed and inspection is passed.
- Storm water cistern,
  - Staff was trained on the pump operations and look forward to using the rain water collected from the facility roof for landscape operations.
- Concrete floors,
  - The concrete floors in all areas have now been sealed with some areas in need of some minor work.
- Cabinets,
  - Cabinets have been installed by staff. Counter tops have been ordered.
- Fueling Island,
  - The new 1,000 gallon gas / 500 gallon diesel fueling station arrived and is hooked up. An inspection has been requested from the Office of the State Fire Marshall which is mandatory before they can be used.
  - The propane refueling station has not arrived yet but is due any time.

### **APPROVAL PREVAILING WAGE ORDINANCE #18-009**

Treasurer Schmidt requested approval of Prevailing Wage Ordinance #18-009. He explained that every June each unit of local government must approve an ordinance setting the prevailing wages for construction projects.

Commissioner Khoeun moved to approve Ordinance #18-009, setting the prevailing wage rate. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

**APPROVAL OF SKATIUM ICE AND MECHANICAL SYSTEM REPLACEMENT  
PROFESSIONAL SERVICES AGREEMENT**

Superintendent Tuft requested approval of the Skatium Ice and Mechanical System Replacement Professional Services Agreement. The project will include replacement of the main rink floor, refrigeration system, and mechanical systems (dehumidification, heating and ventilation) and possibly the dasher boards at the Skatium.

Stantec Consulting Services, Inc. is familiar with the Skatium and staff has worked with them in the past. The contract has been reviewed by the District attorneys. The project will begin with the study schematic design phase.

President Aberman asked about the cost for the professional agreement and project. Superintendent Tuft responded the cost for the agreement is estimated at \$148,404.00. Superintendent Tuft said Stantec Consulting Services, Inc. will do a thorough analysis and assist in the bidding process.

President Aberman asked about the cost of the entire project. Kurt von Helms reviewed the rink and mechanical system costs estimates. President Aberman asked Treasurer Schmidt about the funding for the project. Treasurer Schmidt responded that staff did an analysis a year ago and came up with viable options to pay for the project.

President Aberman asked about the timeline for the project. Executive Director Ohrlund explained the timeline and said the ice show will be moved up in the schedule and the project should be completed sometime in September.

Vice President Reid moved to enter into an agreement with Stantec Consulting Services, Inc. for the replacement of ice and mechanical systems for the Skatium Ice Arena. Commissioner Yanes seconded the motion. On a roll call vote all Commissioners voted aye. Motion carried.

**APPROVAL OF THE PURCHASE OF A MOWER FOR WEBER PARK GOLF COURSE**

Superintendent Tuft requested approval of the purchase of a Toro Groundsmaster 4300-D mower for Skokie Sports Park. The equipment is budgeted in the Vehicle and Equipment Replacement fund in 2018-2019 at \$49,850.00.

Commissioner Yanes moved to authorize staff to purchase one Toro Groundsmaster 4300-D from Reinders Inc. through the National Intergovernmental Purchasing Alliance for \$49,822.19. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

**PROFESSIONAL SERVICES AGREEMENT FOR SKOKIE SPORTS PARK  
IMPROVEMENTS**

Executive Director Ohrlund said the Professional Services Agreement for Skokie Sports Improvements was removed from the agenda.

## **REVIEW AND FINAL STATUS OF 2017-2018 DISTRICT AND DIVISION GOALS**

Executive Director Ohrlund said throughout the year the Board was given updates on the District and Division Goals. Staff has completed the vast majority of the goals and most of the non-completed goals will be moved to the current fiscal year. The goals were reviewed. Staff answered questions about individual goals. No motion required, informational purposes only.

## **REVIEW AND APPROVAL OF 2018-2019 DISTRICT AND DIVISION GOALS**

Executive Director Ohrlund said the final draft of goals was developed for the 2018-2019 fiscal year and asked for comments or questions from the Board. Discussion took place.

Commissioner Yanes moved to approve the 2018-19 District and Division goals for the current fiscal year. Commissioner Alter seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

## **PRESIDENT'S REPORT**

The regular meeting of the Board of Park Commissioners will be held on Tuesday, July 17 at 7:00 p.m. at Weber Leisure Center. The Diversity Advisory Committee meeting will be held on Thursday, August 2, 2018, 7:00 p.m. at the Oakton Community Center.

## **COMMISSIONER COMMENTS**

Commissioner Yanes commented that at the Diversity Advisory Committee there was great representation of Intergovernmental partners. She said Executive Director Ohrlund and Nancy Kim Phillips for the Skokie Public Library gave a wonderful presentation on Skokie Cares, the SEED program and a possible Welcome Center.

Commissioner Yanes asked about notification being sent to appointed Advisory Committee members. The notification process was discussed.

Commissioner Alter said the ice show went on smooth without any major issues.

Commissioner Khoeun asked about camp bussing. Superintendent Tuft said she would research and respond back to her.

Commissioner Khoeun said she participated in a YWCA Evanston Northshore 5K Race Against Aids last Sunday.

President Aberman asked to discuss naming the ball field at Laramie Park. Executive Director Ohrlund said the request to name the ballfield was made at a previous Board meeting and discussed by the Board. Executive Director Ohrlund discussed the costs of an electronic scoreboard and a planned plaque. Superintendent Rea is researching scoreboard prices. A scoreboard will not be purchased until the group can match one half the cost. The proposed date for the dedication of the field is Monday, August 13, 2018 between 6 – 10 p.m. at Laramie Park.

**ADJOURNMENT**

The regular meeting adjourned at 8:00 p.m.

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Susan Aberman  
President

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John V. Ohrlund  
Secretary