

**MINUTES OF THE  
REGULAR MEETING  
OF THE  
BOARD OF PARK COMMISSIONERS  
SKOKIE PARK DISTRICT  
May 15, 2018  
7:00 P.M.**

**ATTENDANCE AT MEETING**

Board Members Present:

President Susan Aberman  
Vice President Michael Reid  
Commissioner Khemarey Khoeun  
Commissioner Maureen Yanes

Absent:

Commissioner Michael W. Alter

Others Present:

Executive Director/Secretary John V. Ohrlund  
Superintendent of Business Services William G. Schmidt  
Superintendent of Recreation and Facilities Michelle Tuft  
Superintendent of Parks Mike Rea  
Assistant Superintendent Jon Marquardt  
Executive Administrative Assistant Ann Perez  
Rebecca Abraham, Skokie resident

**CALL TO ORDER**

President Aberman called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m., followed by the recitation of the Pledge of Allegiance.

**COMMENTS FROM CITIZENS**

There were no citizen comments.

**CONSENT AGENDA APPROVAL**

Vice President Reid moved to approve the Consent Agenda. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The Consent Agenda consisted of Minutes of the Regular Meeting of April 19; Minutes of the Community Outreach and Advisory Committee Meeting of April 26, 2018; bills payable for the month of April/May 2018; Treasurer's Report; and Staff Reports.

**PARK SERVICES FACILITY UPDATE**

Superintendent Rea summarized the status of the construction at the new Park Services facility. Mr. Rea said staff has been transporting equipment and anticipates that staff will be moving into the new facility within the next few weeks. The following is the construction status of the last month:

- Sidewalks
  - The new walks have been poured around the building.
- Door openings
  - Installation of all of the door glass has been completed.

- Landscaping
  - Landscape restoration work has begun.
  - Tree planting is underway.
- Fire Alarm,
  - The fire alarm is finished and is ready to be put on line.
- Concrete floors,
  - The concrete floors in all areas have been sealed.
- Cabinets,
  - Cabinets have been delivered and will be installed by staff.
- Sewer Work,
  - Site utility / sewer work is now complete.
- Fueling Island,
  - Conduit was run to each fuel pump.
  - Concrete pads were poured to support the gas, diesel and propane stations. Inspections will be called in with the Office of the State Fire Marshall. Once approved the tanks can be filled.

No motion, informational purposes only.

**APPROVAL OF APPOINTMENTS TO COMMUNITY ENGAGEMENT AND OUTREACH  
ADVISORY AND DIVERSITY ADVISORY COMMITTEES**

Executive Director Ohrlund said there were 4 applications received for the two Board Advisory Committees and requested approval by the Board for appointments to the two committees.

Commissioner Yanes moved to appoint Ashley Moy-Wooten, Jessica Beverly and Kristina Mallorca to the Community Engagement and Outreach Advisory Committee and Pramod Shah to the Diversity Advisory Committee. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Alter and Khoeun were absent. Motion carried.

**AUTHORIZATION TO BID FITNESS EQUIPMENT**

Superintendent Tuft requested authorization to bid replacement fitness equipment including seventeen pieces of weight and strength equipment and a cable crossover machine. New kettlebells, medicine balls and slam balls will be purchased.

Vice President Reid moved to authorize staff to prepare specifications and bid out fitness equipment replacement at Fitness First. Commissioner Yanes seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioners Alter and Khoeun were absent. Motion carried.

**AUTHORIZATION TO BID COLOR COATING AND REPAIRS FOR OUTDOOR COURTS**

Superintendent Rea requested authorization to bid color coating and crack repair work for basketball courts at Gleiss, Gross Point, Hamlin, Navajo, Oakton, Playtime, Seneca, Shabonne, Shawnee, and Terminal Parks and tennis courts at Devonshire and Gleiss Parks.

Commissioner Yanes moved to authorize staff to prepare bid specifications and solicit bids for basketball and tennis court improvements. Vice President Reid seconded the motion. On a roll call vote all Commissioners voted aye. Commissioners Alter and Khoeun were absent. Motion carried.

**AUTHORIZATION TO DISPOSE OF FIXED ASSETS ORDINANCE #18-007**

Superintendent Rea requested authorization for the disposal of Fixed Assets Ordinance #18-007. The equipment will be sold at auction with the exception of the Chevy Van which will be donated to the Talking Farm.

<b>Year</b>	<b>Make</b>	<b>Description</b>	<b>Model</b>	<b>VIN #</b>
2003	Chevy	Van	Express	1GCGG25U431157398
2013	Chevy	SUV	Equinox	2GNALPEK6D6282342
1992	Century	Portable Stage Merchandise Vending	Proto-Type	1XCS42391N3001018
2012	AVT Inc.	Machine	Unknown	N.A.

Vice President Reid moved to approve Ordinance #18-007 authorizing the disposal of various fixed assets. Commissioner Yanes seconded the motion. On a roll call vote all Commissioners voted aye. Commissioners Alter and Khoeun were absent. Motion carried.

**AUTHORIZATION TO PURCHASE REPLACEMENT VEHICLES**

Superintendent Rea requested authorization to purchase two replacement vehicles; a Ford Super Duty F-450 truck budgeted at \$38,500 and a Ford Edge budgeted at \$28,000.

Commissioner Yanes moved to authorize staff to purchase a Ford Super Duty F-450 truck for \$39,668 and a Ford Edge for \$35,667 through the National Joint Powers Alliance, National Fleet Auto Group. Vice President Reid seconded the motion. On a roll call vote all Commissioners voted aye. Commissioners Alter and Khoeun were absent. Motion carried.

**PRESIDENT’S REPORT**

Commissioner Khoeun entered the meeting at 7:18 p.m.

The Board Diversity Advisory Committee Meeting will be held on Thursday, May 31, 2018 at 7:00 p.m. at Oakton Community Center. The Board Community Engagement and Outreach Advisory Committee Meeting will be held on Tuesday, June 12 at 7:00 p.m. at the Oakton Community Center. The regular meeting of the Board of Park Commissioners will be held on Tuesday, June 19, 2018 at 7:00 p.m. at Weber Leisure Center.

Festival of Cultures will be held at Oakton Park on Saturday, May 19 and Sunday, May 20 from 11 a.m. to 7 p.m. The Opening Ceremony will be on Saturday, May 19 at 1:00 p.m.

### **COMMISSIONER COMMENTS**

President Aberman asked the Board for their comments on the suggested Festival of Cultures ice breaking conversation questionnaire. The Board discussed the questions and suggested changes. Executive Director Ohrlund will have a list compiled and available at the Park District table at the Festival of Cultures.

There was a discussion on the naming a field at Laramie Park in honor of Caleb Maier. The Board is agreeable to naming the field provided those requesting the change provide the plaque/sign. Private fundraising would need to take place to install a scoreboard at a future date.

Commissioner Yanes said she and Commissioner Khoeun attended a session at a recent Legislative Conference regarding marketing and developing relationships with legislators.

Vice President Reid, Executive Ohrlund and Superintendent Rea visited Bison's Bluff Nature Playground in Schaumburg to view their nature based adventure playground that was showcased at the Illinois Parks Association Conference.

Commissioner Khoeun attended a New American Leaders regional conference on messaging and communications in Detroit last weekend.

President Aberman asked Superintendent Tuft about an update on the tennis lessons scheduled at Skokie Tennis Center.

Commissioner Yanes said she and Superintendent Tuft will be attending a Skokie Health Department I-Plan meeting tomorrow. There will be a presentation on a Welcome Center.

### **ADJOURNMENT**

The regular meeting adjourned at 7:49 p.m.

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Susan Aberman  
President

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John V. Ohrlund  
Secretary