

**SKOKIE PARK DISTRICT
THE BOARD OF PARK COMMISSIONERS
REGULAR MEETING
MARCH 19, 2024
7:00 P.M.**



*SKOKIE PARK DISTRICT
9300 WEBER PARK PLACE
SKOKIE, IL 60077-4200*





**BOARD OF PARK COMMISSIONERS
TUESDAY, MARCH 19, 2024 - 7:00 P.M.
REGULAR BOARD MEETING**

AGENDA

- I. CALL THE MEETING TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF REMOTE PARTICIPATION, IF REQUESTED
- V. COMMENTS FROM CITIZENS
- VI. CONSENT AGENDA APPROVAL
- VII. APPROVAL OF MINUTES
 - *A. Minutes of the Efficiency Committee Meeting of February 20, 2024
 - *B. Minutes of the Regular Board Meeting of February 20, 2024
 - *C. Minutes of the Special Meeting of February 27, 2024
- *VIII. BILLS PAYABLE FOR THE MONTH OF FEBRUARY/MARCH 2024
- IX. TREASURER'S ACTION ITEMS
 - A. Tentative Budget & Appropriation Ordinance #24-001 Fiscal Year 2024-2025
- *X. TREASURER'S REPORT
- XI. ATTORNEY'S REPORT – NO REPORT
- XII. STAFF ACTION ITEMS
 - A. Approval of Health, Dental and Vision Insurance
 - B. Approval of Wage Scale
 - C. Approval of the Ice Resurfacers Purchase
 - D. Approval of Vehicle Purchase Bid
 - E. Approval of Lauth Park Backstop Replacement Bid
 - F. Approval of Sports Park Wall Panels Bid
 - G. Approval of Change Order #2 for the Oakton Pickleball Courts
 - H. Approval of Devonshire Aquatics Center Roof Replacement Bid
 - I. Approval of 2024 Asphalt Improvement Bid
 - J. Approval of the 2024 Sports Courts Repair Bid
 - K. Approval of the Weber and Oakton LED Signs Replacement

L. Authorization of Staff for State of Illinois Purchasing

STAFF REPORTS

- XIII.
 - A. Parks Division Report
 - B. Recreation Division Report
 - C. Facilities Division Report
 - D. Marketing and Sponsorship Report
 - E. Information Technology
 - F. Staff and Community Committee Reports

- XIV. PRESIDENT'S REPORT
 - A. Regular Board Meeting – Thursday, April 18, 2024 – 7 p.m.
 - B. Commissioner Comments
 - C. Director Comments

- XV. OLD BUSINESS

- XVI. NEW BUSINESS

- XVII. EXECUTIVE SESSION
 - A. Review of Executive Session Minutes of January 16, 2024
 - B. Semi-Annual Review of Executive Session Minutes and Destruction of Verbatim Records 5ILCS 120/2(c)(1)

- XVIII. ACTION TO BE TAKEN FROM EXECUTIVE SESSION
 - A. Approval of Executive Session Minutes of January 16, 2024.
 - B. Approval and Release of Executive Session Minutes
 - C. Approval of Resolution #24-002 Authorizing the Destruction of Verbatim Records

- XIX. ADJOURNMENT
 - *Consent Agenda

Vision Statement
The Skokie Park District envisions a community where all of its residents enjoy a high quality of life through leisure time pursuits, beautiful open spaces, and first rate facilities.

Mission Statement
The Skokie Park District will realize its vision through teamwork, community partnerships, sound fiscal management, and creativity in every area of its operation.

Core Values
The Skokie Park District will fulfill its mission through:
●Commitment● Integrity● Innovation● Service ●Openness●Environmental Stewardship●Inclusiveness

BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
MARCH 19, 2024

TABLE OF CONTENTS

REGULAR MEETING

I.	MINUTES	
	*A.	EFFICIENCY COMMITTEE MEETING OF FEBRUARY 20, 2024..... 5
	*B.	REGULAR MEETING OF FEBRUARY 20, 2023..... 6
	*C.	SPECIAL MEETING OF FEBRUARY 27, 2024..... 11
II.	TREASURER'S REPORT.....	12
	A.	TENTATIVE BUDGET & APPROPRIATION ORDINANCE #24-001 FISCAL YEAR 2024-2025 14
III.	STAFF REPORTS - ACTION ITEMS	
	A.	APPROVAL OF HEALTH, DENTAL AND VISION INSURANCE 25
	B.	APPROVAL OF WAGE SCALE 34
	C.	APPROVAL OF THE ICE RESURFACER PURCHASE..... 37
	D.	APPROVAL OF VEHICLE PURCHASE BID 42
	E.	APPROVAL OF LAUTH PARK BACKSTOP REPLACEMENT BID 47
	F.	APPROVAL OF SPORTS PARK WALL PANELS BID 49
	G.	APPROVAL OF CHANGE ORDER #2 FOR THE OAKTON PICKLEBALL COURTS 53
	H.	APPROVAL OF DEVONSHIRE AQUATICS CENTER ROOF REPLACEMENT BID 56
	I.	APPROVAL OF 2024 ASPHALT IMPROVEMENT BID 61
	J.	APPROVAL OF THE 2024 SPORTS COURTS REPAIR BID 68
	K.	APPROVAL OF THE WEBER AND OAKTON LED SIGNS REPLACEMENT 83
	L.	AUTHORIZATION OF STAFF FOR STATE OF ILLINOIS PURCHASING..... 87
IV.	STAFF REPORTS	
	*A.	PARKS DIVISION REPORT 90
	*B.	RECREATION DIVISION REPORT 91
	*C.	FACILITIES DIVISION REPORT 99
	*D.	MARKETING AND SPONSORSHIP REPORTS 101
	*E.	INFORMATION TECHNOLOGY REPORT 102
	*F.	STAFF AND COMMUNITY COMMITTEE REPORT 103
V.	PRESIDENT'S REPORT	
VI.	OLD BUSINESS	
VII.	NEW BUSINESS	
VIII.	ADJOURNMENT	

*CONSENT AGENDA



EFFICIENCY COMMITTEE MEETING MINUTES
February 20, 2024
6:00 P.M.

Board Members Present: President Mike Reid
 Vice President Minal Desai
 Commissioner Susan Aberman

Others Present: Executive Director Michelle Tuft
 Mr. Ross Mathee
 Mr. Richard Witry
 Executive Administrative Assistant Ann Perez

Absent: Commissioner Ezra Jaffe

President Reid called the meeting to order at 6:00 p.m. and called for the recitation of the Pledge of Allegiance.

Ms. Tuft asked for the approval of the minutes and Mr. Mathee made a motion to approve the minutes of the January 16, 2024, Efficiency Committee Meeting. Mr. Witry seconded the motion. On a roll call vote all voted aye.

Ms. Tuft said she made the changes to the efficiency report that were identified at the January meeting and asked if there were any corrections. Mr. Witry read the report and did not have any more comments. Mr. Mathee said the report update was extremely accurate and did not have any additional changes. The Commissioners did not have suggestions.

Ms. Tuft said we there is a final meeting in September where the report can be reviewed one last time and then approved.

Ms. Tuft and Commissioner Aberman said they appreciated the resident's participation on the committee.

With no further comments or questions. The meeting adjourned at 6:06 p.m.

Mike Reid
President

Michelle J. Tuft
Secretary

February 20, 2024

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
FEBRUARY 20, 2024
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present: President Mike Reid
Vice President Minal Desai
Commissioner Susan Aberman

Absent: Commissioner Ezra Jaffe

Others Present: Executive Director/Secretary Michelle J. Tuft
Superintendent of Business Services William G. Schmidt
Superintendent of Parks, Planning & Facilities Corrie Guynn
Superintendent of Recreation Breanne Labus
Assistant Superintendent of Recreation Mary Amato
Human Resources Director Stephenie Gualano
Executive Administrative Assistant Ann Perez

CALL TO ORDER

President Reid called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m. President Reid called for the recitation of the Pledge of Allegiance.

CITIZEN COMMENTS

There were no citizen comments.

CONSENT AGENDA APPROVAL

Commissioner Aberman moved to approve the Consent Agenda. Vice President Desai seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Jaffe was absent. Motion carried. The Consent Agenda consisted of the minutes of the Efficiency Committee Meeting of January 16, 2024, minutes of the regular meeting of January 16, 2024, minutes of the Public Hearing for Improvements at Pooch Park of January 23, 2024; bills payable for the month January /February 2024, Treasurer's Report, and Staff Reports.

APPROVAL OF PERSONNEL POLICY UPDATES

Human Resources Director Stephenie Gualano asked the board to approve three personnel policy updates. The first two updates are legal requirements for the Child Extended Bereavement Leave and Organ Donation Leave policies.

The third update addresses staff benefits for programs and facility use. Employees and their dependents will receive discounts for programs, events, passes, and rentals.

Discounts vary for the four categories of staff, full-time staff, IMRF part-time staff, regular part-time staff, and seasonal staff.

Vice President Desai moved to approve the policies as proposed, effective February 20, 2024. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Jaffe was absent. Motion carried.

POOCH PARK FINAL DESIGN CONCEPT

Superintendent Guynn reviewed the final design for the proposed improvements at Pooch Park. Mr. Guynn said the small dog area will be split into two separate areas, one for small dogs and one for puppies. Commissioner Aberman asked to clarify the puppy area. Mr. Guynn said the puppy area is for dogs under twelve months with no weight restriction. The small dog area is for dogs that are thirty-five pounds or less.

Mr. Guynn explained the improvements as follows: the entrance at the north end of the park will be altered with a gate that can be opened directly into the small dog area and a gate that will open straight into the regular dog park. A shelter will be added at the south end of the park. Additional trees will be planted to provide more shade. All the entrances will have asphalt aprons and the benches, garbage cans and picnic tables will be on concrete slabs.

Mr. Guynn said there were approximately twenty people at the public hearing and attendees had a lot of good comments and ideas.

Vice President Desai asked about the timeline for the project and Mr. Guynn said he anticipates the project will take two to three weeks in late summer or early fall.

There is no recommendation, the summary is for informational purposes only.

APPROVAL OF CHANGE ORDER #4 FOR CENTRAL PARK CONSTRUCTION

Mr. Guynn requested approval of Change Order #4 for the Central Park Construction Project. The change order includes concrete removal, concrete work, additional stones, and additional top-soil excavation and removal.

Commissioner Aberman said the project is over budget and Mr. Guynn said it is over .02% which is about \$30,000.

Commissioner Aberman moved to approve Change Order #4 from D&J Landscape for \$9,493.50 for the Central Park Renovation. Vice President Desai seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Jaffe was absent. Motion carried.

APPROVAL OF WEBER LEISURE CENTER AND PARK SERVICES SOLAR PANEL RESOLUTION #24-001

Mr. Guynn requested approval of the Weber Leisure Center and Park Services Solar Panel Resolution #24-001. Mr. Guynn said the project was delayed due to Covid 19,

supply chain issues, engineering, and permitting. Realgy's installer also folded, and they had to find a new company to do the work. The amendment to the original contract amends the dates of the project. Realgy has been working on permits and engineering and once approved Mr. Guynn anticipates the project will begin quickly. Ms. Tuft said the resolution and amendment were reviewed by the district's attorney.

Vice President Desai moved to approve Resolution #24-001 an amendment to the power purchase lease agreement between Skokie Park District and Realgy, LLC. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Jaffe was absent. Motion carried.

APPROVAL OF LAWLER PARK CONSTRUCTION BID

Mr. Guynn requested approval of the Lawler Park Construction bid. Mr. Guynn reminded the board that the district received an OSLAD for this project. The bid includes installation of playground equipment, a shelter, exercise equipment, a Teqball table and path improvements.

Hacienda Landscaping is also doing the installation at Pawnee Park and Tot Learning Center and hopefully will be working early to mid-spring on all three of these projects.

Commissioner Aberman asked where the zipline will be located and Mr. Guynn said it will be on the north side of the park.

Commissioner Aberman moved to approve the bid from Hacienda Landscaping for \$422,530 and reject Alternate one for the Lawler Park Construction Project. Vice President Desai seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Jaffe was absent. Motion carried.

PRESIDENT'S REPORT

The Finance Committee Meeting will be held on Wednesday, March 13, 2024, at 6 p.m. The next regular meeting of the Board of Park Commissioners is Tuesday, March 19, 2024, at 7:00 p.m.

BOARD INTERVIEWS

President Reid distributed a list of dates to consider for the Commissioner candidate interviews. The board will establish the interview questions and email them to the candidates prior to their interview. After discussion it was decided to meet on February 27 at 6 p.m. to finalize the questions. President Reid will finalize the dates for the interviews and will send them to Director Tuft. They would like to meet at the Oakton Center and Ms. Tuft will check availability.

COMMISSIONER COMMENTS

Commissioner Aberman congratulated staff on the wonderful job everyone did for the summer camp resident registration on February 4. President Reid said it was phenomenal and the comments on social media were all good. Ms. Amato said she received complimentary emails.

Ms. Tuft said the key was migrating the Rec Trac system to the cloud. The IT Department made the improvements, but registration was a great team effort.

President Reid received a text message from a friend that was in Central Park with his grandchildren and he overheard a conversation between two women sitting on a bench. One said how great the Skokie parks are and the other said she loves the Skokie parks. He sent President Reid the message because he thought he would like to know.

DIRECTOR'S COMMENTS

Ms. Tuft said the Legislative Breakfast is next week on February 29. She will not be able to attend as she will be attending the Cook County Board Meeting.

OLD BUSINESS

There was no old business.

NEW BUSINESS

There was no new business.

ADJOURNMENT

Vice President Desai moved to adjourn the regular meeting. Commissioner Aberman seconded the motion. All Commissioners voted aye. Commissioner Jaffe was absent. Motion carried. The regular meeting adjourned at 7:44 p.m.

Mike Reid
President

Michelle J. Tuft
Secretary

March 19, 2024

**MINUTES OF THE
SPECIAL MEETING OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
FEBRUARY 27, 2024
5:30 P.M.**

ATTENDANCE AT MEETING

Board Members Present: President Mike Reid
Vice President Minal Desai
Commissioner Susan Aberman

Absent: Commissioner Ezra Jaffe

Others Present: Executive Director/Secretary Michelle J. Tuft

CALL TO ORDER

President Reid called the meeting to order at 5:30 p.m.

DETERMINE BOARD VACANCY INTERVIEW QUESTIONS

The board determined the questions that will be asked of each candidate interested in the open board position. The questions will be shared with the candidates prior to the interviews so they can prepare.

ESTABLISH BOARD CONDIDATEE INTERVIEW DATES

The board established the dates of March 12, 18, 20 and 28 from 6-8 p.m. as the dates and times for the interviews.

ADJOURNMENT

Vice President Desai moved to adjourn the regular meeting. Commissioner Aberman seconded the motion. All Commissioners voted aye. Commissioner Jaffe was absent. Motion carried. The regular meeting adjourned at 6:05 p.m.

Mike Reid
President

Michelle J. Tuft
Secretary

March 19, 2024

**SKOKIE PARK DISTRICT
TREASURER'S REPORT**
March 20, 2024

The status of the cash balances and investments as of January 31, 2024, is in the board packet.

The summary of these funds is attached.

There has been no change in investments since last month, just the monthly interest revenue income.

The details of the accounts are available on request.

At the bottom of the Cash Balances and Investments is the listing of tax collections by year. As of February 29, 2024, we have collected \$3,458,789 of the first half installment 2023 levy money. As of March 12, 2024, we have collected an additional \$4,681,354 of the first half 2023 levy money.

If you have any questions, please let me know.

William G. Schmidt
Treasurer, Skokie Park District

**SKOKIE PARK DISTRICT
TREASURER'S REPORT
CASH BALANCES AND INVESTMENTS
MARCH 19, 2024
(As of 02/29/2024)**

GENERAL FUND

<u>CASH CHECKING ACCOUNTS CHASE/BANK ONE:</u>	\$ 12,386,340.99
INVESTMENTS WITH JPMORGAN CHASE/BANK ONE	
Savings:	205,516.67
INVESTMENT WITH NORTH SHORE COMMUNITY BANK & TRUST	
CERTIFICATE OF DEPOSIT: Renewal due 1/15/25- 4.5	596,465.82
INVESTMENT WITH FIRST BANK CHICAGO	
CERTIFICATE OF DEPOSIT RENEWAL DUE 6/15/24 4.65%	257,910.46
TOTAL CASH AND INVESTMENTS:	13,446,233.94

TAX COLLECTIONS BY TAX YEAR (AT 02/29/2024)

YEAR	\$ COLLECTED	% OF LEVY
2017	10,492,358.04	97.27%
2018	10,767,926.49	97.30%
2019	11,014,707.79	97.91%
2020	11,217,607.58	98.78%
2021	11,609,737.70	99.42%
2022	12,372,163.58	98.69%
2023	3,458,789.23	-----



Skokie Park District BOARD SUMMARY



Date: March 20, 2024

To: Board of Park Commissioners

From: William G. Schmidt, Superintendent of Business Services

RE: Tentative Budget and Appropriation Ordinance #24-001 Fiscal Year 2024-2025.

Summary: Attached is the Tentative Budget and Appropriation Ordinance (# 24-001) for Fiscal Year 2024-2025. This ordinance allows the District to spend money. The Tentative Budget and Appropriation Ordinance mirrors the operating budget presented to the board on Wednesday March 13, 2024.

After the Tentative Budget and Appropriation Ordinance is approved, the ordinance needs to be on public display for thirty (30) days. It will be displayed at the Weber, Devonshire, and Oakton Centers, and on the website. A public notice will also be in the Skokie Review.

Before the ordinance is officially approved, a public hearing on the Ordinance will need to be held as part of the regular April 2024 board meeting.

Recommendation: Staff recommends the adoption of the Tentative Budget and Appropriation Ordinance (# 24-001).

Motion: Move to approve the Tentative Budget and Appropriation Ordinance (# 24-001) for Fiscal Year 2024-2025 so it can be put on public display for thirty days.

Ordinance # 24-001
TENTATIVE
 ANNUAL BUDGET AND APPROPRIATION ORDINANCE
 SKOKIE PARK DISTRICT
 SKOKIE, COOK COUNTY, ILLINOIS
 FOR THE FISCAL YEAR BEGINNING MAY 1, 2024
 AND ENDING APRIL 30, 2025

WHEREAS, the Board of Park Commissioners of the Skokie Park District, County of Cook, State of Illinois, caused to be prepared in tentative form, a Budget and Appropriation Ordinance, and the Secretary of the Board has made the same conveniently available to public inspection for at least thirty (30) days prior to the final action thereon; and

WHEREAS, a public hearing was held as to such Budget and Appropriation Ordinance on the 18th day of April 2024 and notice of said hearing was given at least one (1) week prior thereto as required by law.

NOW THEREFORE, BE IT ORDAINED by the Board of Park Commissioners of the Skokie Park District, as follows:

Section 1: That the fiscal year of the Park District is hereby fixed and declared to be beginning May 1, 2024 and ending April 30, 2025.

Section 2: That the following budget containing an estimate of expenditures from each Fund, is hereby adopted as the Budget and Appropriations of the Skokie Park District for the said fiscal year, and the following sums of money:

<u>FUND</u>	<u>TOTAL EXPENDITURES</u>
Corporate.....	\$5,391,529
Building Improvement Fund.....	2,347,875
Vehicle/Machinery Replacement Fund.....	209,521
Recreation.....	16,414,566
Recreation for the Handicapped.....	1,033,400
Museum Fund.....	1,250,242
Illinois Municipal Retirement Fund.....	381,100
Insurance Protection.....	517,797
Social Security.....	947,400
Audit Fund.....	44,000
General Obligation Bond Retirement.....	<u>3,352,923</u>

APPROPRIATION GRAND TOTAL..... \$31,890,353

or as much thereof as may be authorized by law, are hereby appropriated for the purposes of the Skokie Park District, as hereinafter specified for said fiscal year.

PART I
ESTIMATED REVENUES AVAILABLE
BY SOURCES

Estimated Cash and Investments on hand May 1, 2024.	\$ 11,745,730
General Taxes.....	12,888,990
Personal Property Replacement Tax.....	600,000
Interest on Investments.....	270,420
Recreation Registration and other Receipts.....	14,793,409
Transfers\Grants\Bond Proceeds.....	4,412,600
Sale of Property	15,000
Miscellaneous/Other.....	<u>507,705</u>
Estimated Revenues Available.....	45,233,854
Less Estimated Expenditures.....	<u>31,890,353</u>
Estimated Ending Cash Balance on April 30, 2025.....	<u>\$13,343,501</u>

PART II
ESTIMATED EXPENDITURES
GENERAL CORPORATE FUND

<u>Salaries:</u>	
1. Supervisors.....	\$580,644
2. Maintenance.....	1,041,396
3. Office Staff.....	1,260,763
4. Administrative.....	380,806
5. Guards and Attendants.....	<u>0</u>
TOTAL.....	<u>3,263,609</u>
<u>Services:</u>	
1. Facility and Equipment Repair & Operation.....	\$563,840
2. Printing, Postage and Advertising.....	20,912
3. Subscriptions and Dues.....	33,617

4. Professional and Contractual Services.....	932,972
5. Equipment Rental.....	7,700
6. Transfers/Allocations.....	<u>(1,486,260)</u>
TOTAL.....	<u>\$ 72,781</u>

Utilities:

1. Electricity.....	\$ 41,549
2. Water.....	44,239
3. Gas.....	12,044
4. Communications.....	112,212
5. Security Alarm Service.....	<u>1,400</u>
TOTAL.....	<u>\$ 211,444</u>

Supplies:

1. Office Supplies.....	\$ 41,500
2. Maintenance Supplies.....	62,036
3. Landscaping Supplies.....	154,892
4. Program Supplies.....	<u>100</u>
TOTAL.....	<u>\$258,528</u>

General Government:

1. General Administrative.....	\$548,355
2. Employees Benefits Insurance.....	416,612
3. Interest Expense (ARS)	455,000
4. Transfers	<u>165,200</u>
TOTAL.....	<u>\$ 1,585,167</u>

CORPORATE FUND..... \$5,391,529

BUILDING IMPROVEMENT FUND

1. Capital Expenditures.....	\$1,987,875
2. Contractual Services	185,000
3. Transfers	<u>175,000</u>
TOTAL BUILDING IMPROVEMENT FUND	<u>\$2,347,875</u>

VEHICLE MACHINERY REPLACEMENT FUND

1. Capital Expenditures.....	<u>\$209,521</u>
TOTAL VEHICLE MACHINERY REPLACEMENT FUND.....	<u>\$209,251</u>

RECREATION FUND

Salaries:

1. Program Supervisors.....	\$2,261,395
2. Program Instructors.....	2,050,324
3. Program Leaders.....	1,832,191
4. Attendants & Guards.....	760,911
5. Maintenance.....	1,076,171
6. Office Staff.....	516,402
7. Administrative.....	<u>644,732</u>
TOTAL.....	<u>\$9,142,126</u>

Services:

1. Facility and Equipment Repair & Operation.....	\$338,809
2. Printing, Postage and Advertising.....	142,513
3. Subscriptions and Dues.....	34,754
4. Professional and Contractual Services.....	1,235,535
5. Facility & Equipment Rental.....	74,154
6. Allocations/Transfers.....	1,363,260
7. Transportation and Admissions.....	<u>323,911</u>
TOTAL.....	<u>\$3,512,936</u>

Utilities:

1. Electricity.....	\$372,937
2. Water.....	174,429
3. Gas.....	210,050
4. Communications.....	58,202

5. Security Alarm Service..... 25,108

TOTAL..... \$ 840,726

Supplies:

1. Program Supplies..... \$ 811,194

2. Maintenance Supplies..... 136,219

3. Landscaping Supplies..... 67,799

4. Program Awards..... 37,978

5. Office Supplies..... 11,454

6. Concession Supplies..... 67,287

TOTAL..... \$1,131,931

General Government:

1. General Administrative..... \$ 43,815

2. Employees Medical Insurance..... 526,848

3. Principal & Interest Skatium Bonds..... 292,184

4. Capital Expenditures..... 924,000

TOTAL..... \$1,786,847

TOTAL RECREATION FUND..... 16,414,566

RECREATION FOR THE HANDICAPPED FUND

1. Shared costs of Special Recreation Association... \$ 425,000

2. ADA Compliance Instructors..... 258,400

3. ADA Programs..... 350,000

TOTAL FOR THE RECREATION FOR THE HANDICAPPED FUND \$1,033,400

MUSEUM FUND

Salaries:

1. Program Supervisors..... \$303,368

2. Program Instructors..... 183,634

3. Program Leaders..... 123,241

4. Attendants and Guards.....	32,160
5. Maintenance.....	78,750
6. Office Staff.....	<u>130,221</u>
TOTAL.....	<u>\$ 851,374</u>

Services:

1. Facility and Equipment Repair & Operation.....	\$ 26,248
2. Printing, Postage and Advertising.....	3,110
3. Subscriptions and Dues.....	1,533
4. Professional and Contractual Services.....	155,168
5. Equipment Rental	8,852
6. Transportation and Admissions	<u>40,950</u>
TOTAL.....	<u>\$235,861</u>

Utilities:

1. Electricity.....	\$ 5,383
2. Water.....	1,005
3. Gas.....	7,700
4. Communications.....	3,640
5. Security Alarm Service.....	<u>6,376</u>
TOTAL.....	<u>\$24,104</u>

Supplies:

1. Program Supplies.....	\$ 33,449
2. Maintenance Supplies.....	6,912
3. Office Supplies.....	845
4. Landscaping.....	2,350
5. Concession Supplies.....	<u>600</u>
TOTAL.....	<u>\$ 44,156</u>

General Government:

1. General Administrative.....	\$ 4,525
2. Employees Medical Insurance.....	<u>90,222</u>

TOTAL.....	<u>94,747</u>
TOTAL MUSEUM FUND.....	<u>\$1,250,242</u>
<u>ILLINOIS MUNICIPAL RETIREMENT FUND</u>	
1. Contributions to Employee Pensions.....	<u>\$ 381,100</u>
<u>INSURANCE PROTECTION</u>	
1. General Administrative.....	\$ 78,162
2. Safety Programs.....	88,155
3. Illinois Unemployment Compensation Insurance.....	9,500
4. Liability Insurance.....	<u>341,980</u>
TOTAL INSURANCE PROTECTION FUND.....	<u>\$ 517,797</u>
<u>SOCIAL SECURITY FUND</u>	
1. Social Security.....	<u>\$ 947,400</u>
<u>AUDIT FUND</u>	
1. Annual Audit Services.....	<u>\$ 44,000</u>
<u>GENERAL OBLIGATION BOND RETIREMENT FUND</u>	
1. Principal and Interest on Bonds Issues May 1, 2001 Series 2005B CABS.....	\$2,300,000
2. Principal and Interest on 2022A Limited Tax Bonds Issued April 2022 Series 2022A.....	\$ 596,105
3. Paying Agent Fees/Professional Fees.....	36,600
4. Interest expense Series 2022 B.....	\$ 120,218
<u>5. Transfers Out.....</u>	<u>\$ 300,000</u>
TOTAL GENERAL OBLIGATION BOND RETIREMENT FUND....	<u>\$3,352,923</u>

Section 3

That the several sums hereinbefore mentioned, the aggregate amount of which is \$31,890,353 are hereby appropriated as proportionate fractional parts of said amount of \$31,890,353. That all of the unexpended balances of any item or items of any general appropriation made in this Ordinance be expended in making up any insufficiency in any item or items in the same general appropriation

made by this Ordinance, in accordance with applicable law.

Section 4: That all unexpended balances from appropriations of previous years are hereby re-appropriated for the same or similar purposes.

Section 5: That the invalidity of any portion of this Ordinance, or any of the items thereof, shall not render invalid any other portion or item thereof which can be given effect without the invalid part.

Section 6: That this Ordinance shall be in full force and effect after its passage and approval according to law.

PASSED THIS 18th day of April 2024

Ayes: Commissioners _____

Nays: Commissioners _____

Absent: Commissioners _____

APPROVED on this 18th day.

Of April, A.D., 2024

Susan Aberman
President Board of Park Commissioners
Skokie Park District
Cook County, Illinois

ATTESTED and filed in my office this.

18th day of April, A.D., 2024

Michelle J. Tuft
Secretary, Skokie Park District

(District Seal)

CERTIFICATE OF TREASURER/CHIEF FISCAL OFFICER

I, William G. Schmidt, do hereby certify that I am duly appointed and acting Treasurer of the Board of Park Commissioners of the Skokie Park District, Cook County, Illinois and that as such Treasurer I am the Chief Fiscal Officer of the corporate authority of said Park District.

I, do further certify that the annexed copy of the Annual Budget and Appropriation Ordinance of the Skokie Park District for the fiscal year beginning May 1, 2024, and ending April 30, 2025 is a full, true, complete, correct, and compared copy of said ordinance as duly adopted by the Board of Park Commissioners of said Park District on April 18, 2024. Within such ordinance, I do certify that the estimated revenues by source anticipated to be received is true and correct.

IN WITNESS WHEREOF, I have signed my name in my official capacity as the Treasurer and Chief Fiscal Officer of the Board of Park Commissioners of the Skokie Park District at Skokie, Illinois on the 18th day of April 2024.

William G. Schmidt, Treasurer
Skokie Park District

ATTEST:

Michelle J. Tuft, Secretary

(District Seal)

CERTIFICATION

I, Michelle J. Tuft, hereby certify that I am the duly appointed Secretary of the Board of Park Commissioners of the Skokie Park District, Cook County, Illinois, and that as such I am the keeper of the ordinances, resolutions and minutes of the Board of Park Commissioners of said Park District and the Park District seal.

I hereby further certify that attached hereto is a true and complete copy of the Annual Budget and Appropriation Ordinance of the Skokie Park District for the fiscal year beginning May 1, 2024, and ending April 30, 2025, duly adopted by the Board of Park Commissioners at a regular meeting held on April 18th, 2024.

Michelle J. Tuft, Secretary
Skokie Park District

(District Seal)



Skokie Park District BOARD SUMMARY



Date: March 19, 2024
To: Board of Park Commissioners
From: Stephenie Gualano, Director of Human Resources
RE: Medical, Dental, Vision, Life and Employee Assistance Program Insurance Renewal

Summary: The District's health insurance policy through Blue Cross Blue Shield (BCBS) is up for renewal on May 1, 2024. The BC/BS proposed overall rate increase is 6.8%. The PPO rate would increase 6.48% and the HMO would increase 6.07%. The current monthly premium with BC/BS is \$85,839.36 and would increase to \$91,663.38 effective May 1, 2024.

However, the Park District has the opportunity to join the Intergovernmental Personnel Benefit Cooperative (IPBC) for medical coverages effective May 1, 2024. The monthly cost in the IPBC is \$90,821.86. Not only is the premium less than the BC/BS proposed increased, but there are also beneficial changes to the plan as follows:

PPO Plan

- Removal of grandfathered status
- Removal of the Health Reimbursement Account (HRA), resulting in a \$500 individual and \$1,500 family deductible (currently \$1,500 individual and \$3,500 family)
- Change of Chiropractic and Osteopathic annual benefit maximum from \$1,000 to 52 visits
- Addition of an acupuncture benefit which shares the chiropractic visit limit of 52 visits

HMO Plan

- Removal of grandfathered status

Removing the grandfather status allows employees to seek preventive care at no cost. Currently, employees pay a \$20 co-pay for all preventive care. Additionally, by removing the grandfather status, co-pays will be applied towards the out-of-pocket max (OOPM) which wasn't done previously.

Currently, the Health Reimbursement Account (HRA) is administered by the Director of Human Resources. Employees submit personal medical information to the Director of HR in order to be reimbursed for any medical expenses in excess of the first \$500 of the deductible. We believe this prevents some employees from participating and that many employees do not understand the process. Eliminating the internal reimbursement process, and lowering the deductible through the plan to \$500, was a surprisingly low increase and will greatly benefit staff.

Currently the chiropractic benefit on the plan has a \$1,000 max which depending on the provider and services, only equates to approximately 10 visits. It will benefit staff to increase the maximum and will be easier to understand if it is a number of visits instead of a dollar amount. Acupuncture is also included.

The open enrollment schedule will change to January 1 (from May 1 currently) to coincide with the medical plan year. This will also alleviate the burden of having open enrollment during the busy summer hiring period and during performance evaluations. It will also be easier for employees to understand benefit effective dates when enrolling. The IPBC provided a 20-month rate lock with the proposed changes and the cost came back with a 1.5% decrease on the PPO and 0.7% increase on the HMO compared to the May 1, 2024 renewal from BC/BS. Overall, the change is a 5.8% increase compared to what we currently pay.

The Dental PPO plan rate is decreasing 3.5% effective May 1, 2024. There are no rate changes to the Dental HMO, Life, Accidental Death and Dismemberment, and Vision Insurance.

Finally, by joining the IPBC for medical insurance, the employee assistance program (EAP) will be included for those covered on the medical plan.

Recommendation: Staff recommend joining the Intergovernmental Personnel Benefit Cooperative with a 1.5% decrease for PPO and 0.7% increase for HMO with a 20-month rate lock and renewal all dental, vision, life and employee assistance plans effective May 1, 2024.

Motion: Move to join the Intergovernmental Personnel Benefit Cooperative for health insurance for 20 months beginning May 1, 2024, with a monthly premium of \$90,821.86 per month, based on current census and renew all dental, vision, life and employee assistance programs.



Skokie Park District - Annual Premium Summary

	Current Costs (5/1/23 - 4/30/24): IPBC Ancillary Coverages / Stand-alone Medical	Renewal Costs (5/1/24 - 4/30/25): IPBC Ancillary Coverages / Stand-alone Medical	Renewal Costs (5/1/24 - 4/30/25): IPBC All Coverages
Medical			
PPO	\$753,681	\$805,754	\$793,638
HMO	<u>\$276,391</u>	<u>\$294,206</u>	<u>\$296,224</u>
	\$1,030,072	\$1,099,961	\$1,089,862
Dental			
PPO	\$43,752	\$42,221	\$42,221
HMO	<u>\$2,520</u>	<u>\$2,520</u>	<u>\$2,520</u>
	\$46,272	\$44,741	\$44,741
Vision	\$10,914	\$10,914	\$10,914
Life/AD&D	\$9,425	\$9,425	\$9,425
EAP *	\$679	\$1,368	\$0
Gross Total	\$1,097,363	\$1,166,409	\$1,154,943
\$ Variance to Current	n/a	\$69,046	\$57,580
% Variance to Current	n/a	6.3%	5.2%

* Effective 5/1/24 with the Park District's potential move to IPBC for medical coverage, EAP costs will be offset by a commensurate reduction in medical premiums.

Skokie Park District - Medical Rate & Benefit Comparison



Arthur J. Gallagher & Co.
BUSINESS WITHOUT BARRIERS™

PLAN STATUS	CURRENT PLAN (2023)			NEW PLAN (2024)			NEW PLAN (2024)		
CARRIER	CIGNA / PLAN (BPAI500) / HMO (BPHB133)			CIGNA / PLAN (BPAI500) / HMO (BPHB133)			CIGNA / PLAN (PL2278) / HMO (B04313)		
Effective Date	8/1/2023			8/1/2024			8/1/2024		
PLAN(S)	PPO (BPAI500) / HMO (BPHB133)			PPO (BPAI500) / HMO (BPHB133)			PPO (PL2278) / HMO (B04313)		
PLAN TYPE:	PPO Network	PPO Non-Network	HMO	PPO Network	PPO Non-Network	HMO	PPO Network	PPO Non-Network	HMO
PLAN BASICS									
Individual Calendar Year Deductible	\$1,500	\$3,000	N/A	\$1,500	\$3,000	N/A	\$500	\$3,000	N/A
Family Calendar Year Deductible	\$4,500	\$9,000	N/A	\$4,500	\$9,000	N/A	\$1,500	\$9,000	N/A
Plan Coinsurance Level	90%	70%	100%	90%	70%	100%	90%	70%	100%
Individual Calendar Year Out-of-Pocket Max (including Deductible)	\$3,000	\$6,000	\$1,500	\$3,000	\$6,000	\$1,500	\$2,000	\$3,000	\$1,500
Family Calendar Year Out-of-Pocket Max (including Deductible)	\$9,000	\$18,000	\$3,000	\$9,000	\$18,000	\$3,000	\$6,000	\$9,000	\$3,000
OTHER PLAN DETAILS									
Hospital Services	\$0	\$300	\$0 Copay	\$0	\$300	\$0 Copay	\$0	\$300	\$0 Copay
Inpatient Hospital Copay (per admission)	\$150 Copay	Deductible applies, then 70%	\$150 Copay	\$150 Copay	Deductible applies, then 70%	\$150 Copay	\$150 Copay	Deductible applies, then 70%	\$150 Copay
Emergency Care (once admitted)	\$20 PCP / \$40 Specialist	Deductible applies, then 70%	\$20 PCP / \$40 Specialist	\$20 PCP / \$40 Specialist	Deductible applies, then 70%	\$20 PCP / \$40 Specialist	\$20 PCP / \$40 Specialist	Deductible applies, then 70%	\$20 PCP / \$40 Specialist
PCP / Specialist Office Visit Copay	Administered by BCBSIL/Prime								
Prescription Drugs	Administered by Express Scripts								
Rx Individual Out-of-Pocket Max	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$7,950
Rx Family Out-of-Pocket Max	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	\$15,900
Generic Drugs	Deductible applies, then 25%	Deductible applies, then 25%	\$15 Retail / \$30 Mail Order	Deductible applies, then 25%	Deductible applies, then 25%	\$15 Retail / \$30 Mail Order	Deductible applies, then 25%	Deductible applies, then 25%	\$15 Retail / \$30 Mail Order
Preferred Brand Drugs	Deductible applies, then 35%	Deductible applies, then 35%	\$30 Retail / \$60 Mail Order	Deductible applies, then 35%	Deductible applies, then 35%	\$30 Retail / \$60 Mail Order	Deductible applies, then 35%	Deductible applies, then 35%	\$30 Retail / \$60 Mail Order
Non-Preferred Brand Drugs	Deductible applies, then 50%	Deductible applies, then 50%	\$50 Retail / \$100 Mail Order	Deductible applies, then 50%	Deductible applies, then 50%	\$50 Retail / \$100 Mail Order	Deductible applies, then 50%	Deductible applies, then 50%	\$50 Retail / \$100 Mail Order
MONTHLY RATES									
Employee	\$860.69		\$781.09	\$920.33		\$831.55	\$906.49		\$837.25
Employee + Spouse	\$1,654.75		\$1,501.72	\$1,745.34		\$1,576.98	\$1,719.10		\$1,587.80
Employee + Child(ren)	\$1,516.28		\$1,376.05	\$1,637.52		\$1,479.55	\$1,612.90		\$1,489.70
Family	\$2,310.34		\$2,096.69	\$2,402.53		\$2,224.99	\$2,425.50		\$2,240.25
Medicare Primary Single	\$467.23		\$424.02	\$503.10		\$454.57	\$495.53		\$457.69
Medicare Primary Single + 1	\$934.46		\$848.05	\$1,006.21		\$909.14	\$991.08		\$915.38
EMPLOYEE COUNTS									
Employee	27		9	27		9	27		9
Employee + Spouse	4		3	4		3	4		3
Employee + Child(ren)	8		5	8		5	8		5
Family	8		2	8		2	8		2
Medicare Primary Single	1		1	1		1	1		1
Medicare Primary Single + 1	2		0	2		0	2		0
Monthly Premium	\$62,806.74		\$23,032.62	\$67,146.19		\$24,517.19	\$66,136.52		\$24,685.34
Annual Premium	\$753,680.88		\$276,391.44	\$805,754.28		\$294,206.28	\$793,638.24		\$296,224.08
\$ Change from Current	n/a		n/a	\$52,073.40		\$17,814.84	\$39,957.36		\$19,832.64
% Change from Current (by plan)	n/a		n/a	6.9%		6.4%	5.3%		7.2%
% Change from Current (overall)	n/a		n/a						
Rate Guarantee	12 months			12 months			20 months		
Commission Level	8% graded scale			8% graded scale			n/a		



Skokie Park District - Dental PPO Rate & Benefit Comparison

PLAN STATUS:	CURRENT - IPBC			RENEWAL - IPBC		
CARRIER:	Delta Dental of IL			Delta Dental of IL		
Effective Date	5/1/2023			5/1/2024		
PLAN TYPE:	PPO			PPO		
FUNDING:	Self-funded			Self-funded		
	PPO	Premier	Non-Network	PPO	Premier	Non-Network
PLAN BASICS						
Deductible (Individual / Family)*	\$50/\$150	\$75/\$225		\$50/\$150	\$75/\$225	
Class I - Preventive	100%	100%	100%	100%	100%	100%
Class II - Basic	80%	50%	50%	80%	50%	50%
Class III - Major	50%	50%	50%	50%	50%	50%
Annual Maximum-Class I-III	\$2,000	\$1,200		\$2,000	\$1,200	
Class IV - Orthodontia	50%	50%	50%	50%	50%	50%
Lifetime Maximum-Class IV	\$1,000	\$750		\$1,000	\$750	
MONTHLY RATES						
Employee	\$30.10			\$29.05		
Employee + Spouse	\$60.20			\$58.09		
Employee + Child (ren)	\$74.77			\$72.15		
Family	\$104.86			\$101.19		
EMPLOYEE COUNTS						
Employee	24			24		
Employee + Spouse	13			13		
Employee + Child (ren)	9			9		
Family	14			14		
Monthly Premium	\$3,645.97			\$3,518.38		
Annual Premium	\$43,751.64			\$42,220.56		
Premium Difference \$	n/a			(\$1,531.08)		
Premium Difference %	n/a			-3.5%		
Rate Guarantee	14 months			12 months		
Minimum Participation	N/A			N/A		
Commission Level	0.0%			0.0%		

* Does not apply to Class I Services, unless otherwise noted.



Skokie Park District - Dental HMO Rates & Benefits

PLAN STATUS:	CURRENT & RENEWAL	
CARRIER:	Delta Dental of IL/IPBC	
Effective Date	5/1/2024	
PLAN TYPE:	HMO (Plan 285)	
FUNDING:	Fully-insured	
	Network	Non-Network
PLAN BASICS		
Diagnostic		
Periodic Oral Evaluation	\$0	No coverage
Preventive		
Prophylaxis (cleaning): Adult & Child	\$0	No coverage
Restorative		
Amalgam: Single Surface	\$13	No coverage
Crowns/Bridges		
Crown: Resin, indirect	\$135	No coverage
Orthodontics		
Comprehensive orthodontic treatment: adolescent	\$2,125	No coverage
Comprehensive orthodontic treatment: adult	\$2,625	No coverage
MONTHLY RATES		
Employee	\$16.12	
Family	\$37.77	
EMPLOYEE COUNTS		
Employee	6	
Family	3	
Monthly Premium	\$210.03	
Annual Premium	\$2,520.36	
Rate Guarantee	Through 6/30/25	
Minimum Participation	n/a	
Commission Level	0.0%	



**Skokie Park District - Life/AD&D Rates &
Benefits**

PLAN STATUS:	CURRENT & RENEWAL
CARRIER:	Securian - IPBC
Effective Date	5/1/2024
GROUP LIFE AND AD&D PLAN	
Life/AD&D Maximum Benefit	2.5 x salary
Guarantee Issue Amount	\$200,000
*Age Reduction Schedule - Age 65	35% of original amount
Age 70	additional 15%
Age 75	None
Age 80 and over	None
VOLUME	
Covered Benefit	\$11,219,811
Employee Count	80
MONTHLY RATES	
Life Rate Per \$1,000 Benefit	\$0.053
AD&D Rate Per \$1,000 Benefit	\$0.017
Monthly Premium	\$785.42
Annual Premium	\$9,425.04
Rate Guarantee	through 12/31/25
Commission Level	0%

*Age Reduction Schedules are all based on the original benefit amount



Skokie Park District - Vision Rates & Benefits

PLAN STATUS:	CURRENT & RENEWAL	
CARRIER:	Vision Service Plan/IPBC - Plan J	
Effective Date	5/1/2024	
PLAN BASICS		
Exam	\$10 Copay	Up to \$45
Single Vision Lenses	\$25 Copay	Up to \$30
Bifocal Lenses	\$25 Copay	Up to \$50
Trifocal Lenses	\$25 Copay	Up to \$65
Frame	\$0 Copay, \$150 Allowance (\$170 for featured frames)	Up to \$70
Contact Lenses		
Necessary	\$0 Copay	Up to \$210
Elective	\$0 copay, \$150 allowance	Up to \$105
Coverage Periods		
Exams		12 Months
Lenses		12 Months
Frames		24 Months
MONTHLY RATES		
Employee		\$6.70
Employee + Spouse		\$13.40
Employee + Child(ren)		\$14.34
Family		\$22.92
EMPLOYEE COUNTS		
Employee		38
Employee + Spouse		23
Employee + Child(ren)		5
Family		12
Monthly Premium		\$909.54
Annual Premium		\$10,914.48
Rate Guarantee		Through 6/30/28
Commission Level		0.0%



Skokie Park District BOARD SUMMARY



Date: March 19, 2024
To: Board of Park Commissioners
From: Stephenie Gualano, Director of Human Resources
RE: Approval of Full Time Wage Scale

Summary: The district maintains a compensation structure (wage and classification plan) to provide competitive salaries to enable the district to attract and retain excellent employees. The pay structure is reviewed and updated annually.

Staff is requesting approval to increase the pay range structure by 2.6%. HR Source recommends the 2.6% increase for park and recreation agencies. The recommendations are compiled using data from employer surveys of compensation practices.

This pay structure adjustment, if approved, will become effective for the new fiscal year beginning May 2024. The current pay structure, and the proposed pay structure, are attached.

Recommendation: Staff recommends increasing the full-time salary pay range structure by 2.6%, effective May 1, 2024.

Motion: Move to approve a 2.6% increase in the full-time salary range pay structure effective May 1, 2024.

Skokie Park District Pay Grade Assignments
Effective May 1, 2024
Board approved:

Pay Grade	FLSA	Job Title	Minimum	Midpoint	Maximum
FT14	E	Executive Director	\$163,824	\$204,780	\$245,737
			\$78.76	\$98.45	\$118.14
FT13		Hold for future use	\$144,339	\$180,423	\$216,508
			\$69.39	\$86.74	\$104.09
FT12	E	Superintendent of Business Services	\$127,171	\$158,963	\$190,756
		Superintendent of Parks, Planning and Facilities	\$61.14	\$76.42	\$91.71
		Superintendent of Recreation			
FT11	E	Hold for future use	\$112,045	\$140,056	\$168,067
			\$53.87	\$67.33	\$80.80
FT10	E	Director of Communications and Marketing	\$98,717	\$123,397	\$148,077
		Director of Human Resources	\$47.46	\$59.33	\$71.19
		Director of IT			
FT9		Assistant Superintendent of Recreation	\$86,976	\$108,720	\$130,463
			\$41.82	\$52.27	\$62.72
FT8	E	Childcare Services Manager	\$76,631	\$95,788	\$114,946
		Devonshire Cultural Center Manager	\$36.84	\$46.05	\$55.26
		Emily Oaks Nature Center Manager			
		Oakton Center Manager			
		Skatium Manager			
		Weber Leisure Center Facility Manager			
FT7	E	Accounting Manager	\$67,516	\$84,395	\$101,274
		Athletics Manager	\$32.46	\$40.57	\$48.69
		Business Services Manager			
		Fitness First Manager			
		IT Systems Support Manager			
		Landscape Supervisor			
		Parks Supervisor			
		Operations Supervisor			
		Risk & Safety Manager			
		Skatium Figure Skating Director			
		Skatium Hockey Director			
		FT6	E	Museum Manager	\$59,486
Park Services Office Manager/IT Systems Support	\$28.60			\$35.75	\$42.90
Park Specialist IV - Operations					
SPACE Program Manager					
FT5	NE	IT Systems Administrator	\$52,410	\$65,513	\$78,615
		Customer Accounts Specialist	\$25.20	\$31.50	\$37.80
		Executive Administrative Assistant			
		Golf Superintendent			
		Graphics Designer II			
		Human Resources and Payroll Coordinator			
		Mechanic and Fleet Manager			
		Park Specialist III - Arborist			
		Park Specialist III - Athletics Fields /Operations			
		Park Specialist III - Landscape Natural Areas Specialist			
		Park Specialist III - Horticulture/GIS Coordinator			
FT4	E	Athletics Supervisor	\$46,177	\$57,721	\$69,265
		DCC Customer Service and Program Supervisor	\$22.20	\$27.75	\$33.30
		DCC Program Supervisor			
		DCC Recreation Supervisor			
		EONC School-Age Program Coordinator			
		EONC Family and Adult Program Coordinator			
		EONC Customer Service Supervisor			
		Oakton Center Customer Service Supervisor			
		Oakton Center Recreation Supervisor			
		Oakton Center Active Adult Supervisor			
		Skatium Supervisor			
		Turf Specialist			
		WLC Customer Service Supervisor			
		WLC Recreation Services Supervisor			
FT3	NE	Accounts Payable Clerk	\$40,684	\$50,855	\$61,026
		Park Specialist II - Operations, Parks and Landscape	\$19.56	\$24.45	\$29.34
		TLC Early Childhood Teacher			

Skokie Park District Pay Grade Assignments
Effective May 1, 2024
 Board approved:

FT2	NE	Custodial Supervisor (WLC,OCC,TLC,DCC, Skatium)	\$35,845	\$44,807	\$53,768
	NE	Park Specialist I - Operations, Parks & Landscape	\$17.23	\$21.54	\$25.85
	NE	TLC Teacher's Assistant			



Skokie Park District BOARD SUMMARY



Date: March 19, 2024
To: Board of Park Commissioners
From: Corrie Guynn, Superintendent of Parks, Planning, and Facilities
RE: Approval of Ice Resurfacer Purchase

Summary: Staff is seeking approval to purchase a new Zamboni ice resurfacer for the main ice rink at the Skatium. This equipment will be purchased through the Sourcewell municipal joint purchase program. The Sourcewell agreement is attached. Illinois statute allows park districts to purchase through such programs to take advantage of the savings on items already bid.

The current ice resurfacer was purchased in 2004 and has just over 8,000 hours of use. This equipment is used to scrape and resurface the ice on the main rink numerous times a day, every day of the week. Since 2019 some of the more prominent repairs have included replacement of the batteries, the replacement of a hydraulic hose after the existing hose ruptured, replacement of the bearing assemblies on the vertical auger, replacement of the baldor motor used to control the hydraulic system and currently there is an unidentified grinding sound that goes away after the machine has been on for several minutes. In short, it has begun to show its age.

The new Zamboni will have improved batteries. The current lead batteries last 3-5 years and need to be completely run down and then charged for 6-8 hours. The new lithium battery shouldn't need to be replaced for 7-10 years and charge much faster.

This replacement is budgeted in FY 25/26 for \$160,000 but due to lead times of approximately 18 months, staff are seeking approval to submit the order now in order to receive it in Summer/Fall of 2025. The current Zamboni will be traded in to reduce the cost of the new unit.

Recommendation: Staff recommends the Board approve the purchase of an ice resurfacer from Zamboni for \$149,514.70 through the Sourcewell joint purchase program.

Motion:

Move to approve the purchase of an ice resurfacers from Zamboni for \$149,514.70 through the Sourcewell joint purchase program.

ZAMBONI COMPANY USA, INC.

15714 Colorado Ave. Paramount, CA 90723 USA ☎ +1 562 633 0751 📠 +1 562 633 9365 zamboni.com

March 6, 2024

Kurt VonHelms
Skokie Park District
9300 Weber Park Pl
Skokie, IL 60077



PROPOSAL

“The principal product you have to sell is the ice itself.”

– Frank J. Zamboni

Maintaining an ice surface presents a multitude of challenges. Having efficient and reliable resurfacing equipment should not be one of them. Driven by our founder’s commitment to innovation, we put our product to the test in the harsh environment it will call home. Every feature is deliberately designed to make resurfacing easier and to ensure that the end result is an exceptional sheet of ice. Built by hand. One at a time. The result is an ice resurfacing machine legendary for its quality, durability and superior performance.

MODEL 552AC:

Clean ice. Clean air. Clear choice. Building upon the solid reputation of its predecessor, the Model 552AC features worry-free AC motors and controls, introducing new efficiencies and virtually eliminating associated maintenance. The battery package is easy to access and maintain. Proven and dependable controls built for tough industrial applications. Microprocessor controlled smart chargers deliver long battery life. The Model 552AC provides a low maintenance option for your high maintenance surface.

MODEL 552AC LITHIUM-ION (OPTIONAL):

Zero battery maintenance and lithium-ion power combine for the ultimate upgrade to the world’s most popular electric ice resurfer. Lithium-ion batteries charge quickly between resurfacings, eliminating overnight charging. Sealed zero maintenance batteries are truly emission-free. Charging is controlled by battery management system to optimize charging and balancing. Strong conveyor performance at any speed. Our unrivaled down pressure system ensures that all you leave behind is perfect.

INNOVATION:

Our commitment to constant innovation is an investment in the end product. We apply decades of experience working with facility owners and operators into every decision we make. Automated processes provide a consistent end result and reduce the chance for operator error. Opportunities to retrieve and display data from the machine provide a new tool in rink management. The incremental and continued introduction of new and better technologies to our ice resurfacing machines facilitates savings of time and valuable resources.

ZAMBONI®

QUALITY:

Zamboni sets the standard of quality to which the industry is held. The Zamboni Company holds itself to an even higher standard with ongoing assessment and meticulous quality control, resulting in products which consistently produce the finest sheet of ice even after many years of use. Our rugged four-wheel drive chassis is hand-built using strong all-welded steel tubing. Premium materials and components are used throughout. We continually collaborate with our customers to ensure the products that will ultimately end up in their facility exceed the high expectations of quality associated with our brand.

VALUE:

Zamboni has a well-deserved reputation as the Industry Leader. One which we don't take for granted. Our products have the lowest cost of operation and maintain the highest residual value. A network of Zamboni Authorized Distributors and our own Customer Service teams provide local service and support for our products. In the world of ice, time is money and unreliable equipment can be a show-stopper. Yet another reason that worldwide, more facility operators choose Zamboni for their ice resurfacing needs. Nothing else is even close.

MACHINE SPECIFICATIONS:

Machine specifications are also available online. Please copy the web links below into your browser.
https://zamboni.com/wp-content/uploads/specs/552AC_specs.pdf
https://zamboni.com/wp-content/uploads/specs/552AC_Lithium-ion_specs.pdf

MANUFACTURER'S STATEMENT:

This machine is proudly designed and manufactured in Paramount, California by Zamboni Company USA, Inc., a United States company.

WARRANTY:

Twenty-Four (24) months or 2,000 hours, whichever comes first, parts replacement only.

SAFETY STANDARDS:

This machine is engineered to meet or exceed OSHA and ANSI safety labeling requirements. In addition to digital safety information, operating instructions and service manuals being provided with the delivery of the machine, all owners/operators have access to all of these materials online at www.zamboni.com to view and download at any time.

FOR ADDITIONAL INFORMATION:

zamboni.com/machines/model-552ac

zamboni.com/machines/model-552ac-lithium-ion

zamboni.com/options

Zamboni 552AC \$ **136,000.00**

STANDARD EQUIPMENT INCLUDES:

Aluminum Wheels, Guide Wheel, Black Powder Coated Conditioner, Parking Brake, Conditioner Poly Side Plate, Spare Tire & Wheel Assembly, (2) 77" Blades

ADDITIONAL EQUIPMENT:

Lithium Ion Battery and Charger	\$	13,750.00
Board Brush	\$	6,495.00
Wash Water System w/ Poly Tank	\$	5,450.00
Electronic Water Level Sight Gauge	\$	565.00
Snow Tank Light	\$	475.00
Stainless Steel Water Distribution Pipe	\$	455.00
Viscous Coupling Drive Shaft	\$	1,925.00
Integrated Auger Wash Out System	\$	1,395.00
Subtotal	\$	166,510.00
Less Sourcewell Discount	\$	-4,995.30
Less Trade-In: 552AC-7646		-16,500.00
Transportation	\$	4,500.00
Total	\$	149,514.70

F.O.B:

Paramount, California USA

TERMS:

Net 30 days from date of shipment.
 Shipment 500 days or sooner from receipt of order. Pricing firm for 30 days.
 Pricing does not include any applicable sales tax.

THANK YOU:



Doug Peters,
Regional Sales Manager

March 6, 2024

Date

Zamboni Company USA, Inc.
 15714 Colorado Ave. Paramount, California 90723 USA
 Phone: +1 562 633 0751 Fax: +1 562 633 9365



Skokie Park District BOARD SUMMARY



Date: March 19, 2024

To: Board of Park Commissioners

From: Corrie Guynn, Superintendent of Parks, Planning, and Facilities

RE: Approval of Vehicle Purchase Bid

Summary: On February 2, 2024, bids were received for the purchase of a new 2024 Ford Transit Cargo Van. This vehicle will replace a 2013 F250 Extended Cab truck with lift gate and plow that has 56,500 miles. The operations staff uses this vehicle year-round, and it sees a fair amount of use plowing snow in the winter. The vehicle type is being switched from a truck to a van to better reflect the usage by that department for facility and shelter repairs. A cargo van will allow for better storage of tools and equipment in a covered and secure environment.

One bid was received, and the bid tabulation is attached. There is \$58,000 budgeted for the vehicle in the capital fund and the sole bid by Bob Ridings, Inc. came in at \$50,665. Shelving units and other improvements will be handled internally, which should bring the total cost just under the budgeted amount.

The current vehicle will be listed as surplus at a future board meeting and sent to auction. On the plus side, used vehicles are in high demand and the district should see a healthy return on the sale, which will help to offset the cost.

Recommendation: Staff recommends approval of the bid by Bob Ridings, Inc. to provide a 2024 Ford Transit Cargo Van for \$50,665.

Motion: Move to approve the bid of Bob Ridings, Inc. to provide a 2024 Ford Transit Cargo Van for \$50,665.



SPECIFICATIONS

FOR

2023 or NEWER FORD TRANSIT CARGO VAN

FOR THE

SKOKIE PARK DISTRICT

SKOKIE PARK DISTRICT
Parks Department
7500 Frontage Road
Skokie, IL 60077

Contact: Corrie Guynn
Superintendent of Parks, Planning and Facilities
(847) 929-7802

February 8th, 2024

SECTION II

VEHICLE SPECIFICATIONS

I. GENERAL

- A. The successful Bidder shall provide a new, equal to or greater model the vehicle based on the specifications below.
- B. All standard equipment, no deletions.
- C. The successful Bidder shall have the vehicle checked and certified by the State of Illinois prior to delivery. Stickers must be on vehicle and properly state licensed. Title shall be transferred at delivery date by Bidder.

II. VEHICLE SPECIFICATIONS

Vehicle 1: 2023 or Newer Ford Transit 150 Medium Roof Long Length Cargo Van

The following is a list of chassis and body specifications for the purchase of the above referenced vehicle. The Skokie Park District will only accept bids meeting or exceeding the specifications regarding the Make or Brand of the vehicle and any of the options listed below.

Specifications:

- 2023 or Newer Ford Transit 150, MEDIUM roof, LONG Length Cargo Van, 8880 GVWR, Sliding Side Door
- Powertrain- 3.5L PFDi V6 Engine, 10-Speed Automatic Overdrive Transmission with Select Shift®, 3.73 Limited Slip Axle
- Cargo Van(101A) Equipment Group
- Heavy-Duty Trailer Tow Package
- 4 Wheel Anti-Lock Brakes w/ AdvanceTRAC Stability Control

Exterior

- 16" Silver Steel Wheel with Exposed Lug Nuts
- 235/65R16C 121/119 R BSW all-season
- Short-Arm – Power Adjusting, Manual-Folding Mirrors
- Privacy Glass
- Keys – Two (2) Additional
- Spare Tire and Wheel
- Heavy-Duty Front Axle
- Reverse Sensing System
- Black-trimmed Halogen Headlamps
- Roof Marker Lamp Delete
- Windows – Fixed Glass, Rear Cargo Door

Interior

- Dark Palazzo Gray Vinyl, 2-way Manual Driver and 2-way Manual Passenger Seats with Driver Seat Armrest
- Air conditioning
- Tilt Wheel and Cruise Control

- Power Windows, Locks, Mirrors
- Heavy-Duty Scuff Plate Kit
- Vehicle Maintenance Monitor
- All-Weather Floor Mats (Front)
- Vinyl, Front only
- B-Pillar Assist Handle
- Flooring – Heavy-Duty Cargo
- Rearview Mirror
- Rearview Camera
- Less Rear Seats
- Back Up Alarm
- Full Rear Compartment Lighting
- AM/FM stereo with 4" Multi-Function Display, Bluetooth, and Dual USB ports
- Color- Oxford White
- Factory CD Rom Service Manual
- New M Plate
- Transfer License and Title
- 3 Year/36,000 Basic Warranty
- 5 Year/60,000 Mile Powertrain Warranty
- Deliver to 7500 Frontage Road, Skokie IL 60077

VEHICLE DELIVERY

The vehicle shall be delivered to the Skokie Park District, 7500 Frontage Road, Skokie, IL 60077.

SECTION III

FORM OF PROPOSAL

Proposal of Bob Ridings Inc, after called "BIDDER", (a)/(an)
Corporation (Corporation, partnership, individual) to the Skokie Park District, hereinafter called the "OWNER". The Bidder, in response to your advertisement for bid for the vehicle listed above, having examined the Specifications and other documents, hereby proposes to furnish and deliver the above mentioned vehicle in accordance with the Contract Documents, within the time set forth therein and at the prices stated below. These prices are to cover all expenses including delivery to Skokie, Illinois.

Bidder acknowledges receipt of the following Addenda, which are part of the Contract Documents:

Numbers:

The Bidder agrees to provide in accordance with the specifications as they correspond to the vehicle above.

WE PROPOSE 2024 Ford Transit, Specifications Attached
TOTAL NET BID FOR VEHICLE: \$50,665.00

****ATTACH STIPULATED WARRANTIES FOR VEHICLE BID**



Skokie Park District BOARD SUMMARY



Date: March 19, 2024
To: Board of Park Commissioners
From: Corrie Guynn, Superintendent of Parks, Planning, and Facilities
Re: Approval of the Lauth Park Backstop Replacement Bid

Summary: On March 8, 2024, sealed bids were received for the Lauth Park backstop replacement bid. The scope of work includes removing and replacing the backstop and replacing the fence fabric and rails along the baselines. The posts along the baselines will remain and will be repainted as they are still in good condition.

This backstop is the final arch-style backstop in the district to be replaced and is approximately 33 years old. The new upright-style backstop will require concrete work to accommodate the new shape, that work will be completed by a separate contractor. The baselines will also be excavated and backfilled with topsoil before having new sod installed. There is \$55,000 budgeted for this replacement which also includes the aforementioned concrete work, excavation, topsoil, and sod.

There were three bidders for the project and the results are attached. Pro Line Fence, the lowest bidder on the project, came in at \$33,133. Pro Line Fence completed three backstop projects last year and there were no issues with any of the sites. As such, staff is comfortable recommending them for this project.

Recommendation: Staff recommends approval of the bid from Pro Line Fence, Inc. for \$33,133 for the Lauth Park Backstop Replacement Bid.

Motion: Move to approve the bid of Pro Line Fence, Inc. for \$33,133 for the Lauth Park Backstop Replacement Bid.



BID TAB

Lauth Park Backstop Installation
March 8th, 2024 10:00AM

Bidders	Cert	Bond	Total Bid Price
Complete Fence			\$36,300.00
Proline Fence			\$33,133.00
Midwest Field Solutions			\$45,250.00



Skokie Park District BOARD SUMMARY



Date: March 19, 2024
To: Board of Park Commissioners
From: Corrie Guynn, Superintendent of Parks, Planning, and Facilities
Re: Approval of Sports Park Wall Panel Bid

Summary: On February 22, 2024, sealed bids were received for the Skokie Sports Park Wall Panel project. The scope of the project includes replacing the existing fall/winter wall panels used for bays 1-11 and adding panels for bays 12-19, which have never previously been covered. Over the past several years winter operations at have increased. The driving range used to close during the week and had limited hours during the weekends. The range is now open from 9 AM-8 PM seven days a week throughout the fall and winter.

Bays 1-11 currently have wall panels and heaters to help reduce the wind and keep hitters reasonably warm. Each fall the panels are installed and each spring they are removed. Removing them in the warmer months allows the wind to come through and keeps the bays cooler. It also extends the life of the panels.

The existing panels have a couple of issues. They are fairly worn after having been used for over 15 years, but the main problem for the staff is installing them. Each panel along the back of the hitting area is 12 feet long and 14 feet high. Even light winds make installation of the panels difficult and getting on ladders to bolt them into the ceiling is complicated.

The new design allows the panels to be moved into a steel channel that is permanently affixed to the ceiling and setting them into a track at the base that is bolted to the ground essentially eliminating the need for getting on a ladder. The new panels would also only be 8 feet long, making them much lighter and easier for the staff to handle.

The timeline for the panels to be fabricated and installed is for the upcoming fall/winter. Heaters were added to bays 12-19 this past fall in advance of the new panels but are far less effective on

windy days with no walls to block the breeze and keep the heat in place.

One bid was received for the project by Thatcher Oaks Awnings for \$88,000. Staff recommends replacement of all bays, thus rejecting Alternate 1 (only walling bays 12-19). The alternate was bid as a backup in case pricing came in higher than expected. With \$90,000 budgeted for the project there are enough funds to complete the entire first floor.

Recommendation: Staff recommends the Board approve the bid of Thatcher Oaks Awnings for \$88,000 for the Skokie Sports Park Wall Panels.

Motion: Move to approve the bid of Thatcher Oaks Awnings for \$88,000 for the Skokie Sports Park Wall Panels.

ADVERTISEMENT FOR BID

Project Name: Skokie Sports Park Wall Panels

Notice is hereby given to potential Bidders that the Skokie Park District (the "District," "Park District" or "Owner") will receive sealed bids for the above referenced Project until 10:30 AM Thursday, February 22, at the Park Services office, 7500 Frontage Rd., Skokie, Illinois 60077 at which time the bid proposals will be publicly opened and read aloud.

Each bid must be placed in a sealed opaque envelope and shall be clearly marked "**Sealed Bid – Skokie Sports Park Wall Panels**" and addressed and delivered to the Skokie Park District, Attention: Corrie Guynn, 7500 Frontage Rd., Skokie, Illinois 60077.

Bid Documents may be obtained by contacting Corrie Guynn, Superintendent of Parks, Planning and Facilities by email at cguynn@skokieparks.org or calling 847 929-7802.

The District reserves the right to waive all technicalities, to accept or reject any or all bids, or to accept only portions of a bid and reject the remainder without disclosure for any reason. Failure to make such a disclosure will not result in accrual of any right, claim or cause of action by any Bidder against the District. Owner will award the Contract to the lowest most responsible and responsive Bidder, as determined by Owner. In considering the Bidder's responsibility, the Owner may evaluate, among other factors, the ability of the Bidder to provide experienced labor sufficient in numbers to timely and properly complete the Work, the financial capability of the Bidder, and the performance of the Bidder on other projects.

Bids shall not include federal excise tax or state sales tax for materials to be incorporated in, or totally consumed in the prosecution of the Work. A tax exemption certificate will be furnished by the Park District at the request of the Bidder. The Park District's tax exemption number shall only be used by the successful Bidder for the Work of this Project only.

After the bid opening, no bid may be withdrawn or canceled for a period of (60) calendar days.

The Work of this Project is subject to the Illinois *Prevailing Wage Act*, 820 ILCS 130/0.01 *et seq.* A prevailing wage determination has been made by the Illinois Department of Labor for public works projects in Cook County. The Contract entered into for the Work will be drawn in compliance with said law and proposals should be prepared accordingly and provide for payment of all laborers, workmen, and mechanics needed to perform the Work at no less than the prevailing rate of wages (including the prevailing rate for legal holiday and overtime work as applicable) for each craft, type of worker, or mechanic.

All bids must be accompanied by cashier's check, certified check, or bid bond payable to the order of the Skokie Park District for ten percent (10%) of the amount of the bid as provided in the Instructions to Bidders. No proposals or bids will be considered unless accompanied by such bond or check.



BID TAB

Skokie Sports Park Wall Panel Bid Opening
Date: February 22, 2024 10:30AM

Bidders	Total Bid Price	Alternate 1
Thatcher Oaks Awnings	\$88,000.00	\$52,000.00



Skokie Park District BOARD SUMMARY



Date: March 19, 2024

To: Board of Park Commissioners

From: Corrie Guynn, Superintendent of Parks, Planning, and Facilities

Re: Approval of Change Order #2 for Oakton Park Pickleball Courts

Summary: Change order number two for the Oakton Park pickleball courts includes two separate items. The first is a backflow preventer this is required as part of the MWRD permit. The preventer will be installed in the parking lot structure that is the main drainage structure before water enters the combined sewer/storm system on Oakton Street. This should have no discernable effect on the drainage of the park and has been included in the last couple of projects requiring an MWRD permit (Laramie Park and Central Park). There is one additional MWRD requirement to be completed in the spring and will require one final change order.

The second item is for the addition of the push button to activate the lights for the courts. This was not included in the original bid and was caught later in the process. Once activated the lights are programmed to operate for an hour after which they begin to dim unless someone activates the button. Regardless of when the button has been used the lights are programmed to turn off at 10 PM to a security light level, and then completely off at 10:30 PM.

The original contract price was \$457,832 and the cost of this change order (\$7,049) in addition to the first (\$2,000) will increase the contract price to \$466,881. The original budget for this project was \$700,000 and even with the separate owner purchases there is plenty of space to accommodate this change order.

Recommendation: Staff recommends approval of Change Order #2 from Obsidian Asphalt for \$7,049 for the Oakton Park Pickleball Courts.

Motion:

Move to approve Change Order #2 from Obsidian Asphalt for \$7,049 for the Oakton Park Pickleball Courts.

QUOTATION



1850 W Roosevelt Rd
West Chicago, IL

CUSTOMER INFO

Skokie Park District
Corrie Guynn

QUOTE #	DATE
2023	2/27/2024
CUSTOMER ID	VALID UNTIL
	3/28/2024

Prepared By: Dexter Torres
Job Name Oakton Park Skokie
Job Address Skokie, IL

DESCRIPTION OF WORK

CHANGE ORDER REQUEST

Furnish and install WaPro Wastop Backflow Preventer

Installation of push button and associated conduit and wiring for the pickleball court lighting activation.

Undercuts as a result of unstable base not included in bid, any undercuts required will be charged at a rate of \$115 / Cubic Yard

ITEMIZED COSTS	QTY	UNIT PRICE	AMOUNT
Backflow Preventer	1	\$ 4,700.00	\$ 4,700.00
Push Button Extra	1	\$ 2,349.00	\$ 2,349.00
<i>Thank you for your business!</i>			SUBTOTAL
			\$7,049.00
			OTHER
			-
			TOTAL QUOTE
			\$7,049.00

This quotation is not a contract or a bill. It is our estimate for the total price for the service and goods described above. The customer will be billed after indicating acceptance of this quote. Progressive billing with final payment due upon completion. Please email or mail the signed quote to the address listed above. Proposal must be signed within 30 days of acceptance. 10% deposit required upon acceptance

Customer Acceptance

<input checked="" type="checkbox"/>		
Signature	Printed Name	Date





Skokie Park District BOARD SUMMARY



Date: March 19, 2024

To: Board of Park Commissioners

From: Corrie Guynn, Superintendent of Parks, Planning, and Facilities

Re: Approval of the Devonshire Aquatic Center Roof Replacement Bid

Summary: The Devonshire Aquatic Center Roof Replacement project is being furnished through the OMNIA Partners Public Sector Cooperative Purchasing Agreement. OMNIA was formerly known as U.S. Communities and has been used by the District for past roofing projects, most recently the Devonshire upper roof replacement in 2021. Illinois statutes allows the district to purchase through cooperative purchase programs.

The scope of this project includes the replacement of the shingled roof on the bathhouse/concession stand and the pump house. These existing roofs are original from 1995 and are at the end of their expected life. The new roof will include a 40-year shingle, new ice and water shielding, and new flashing.

The timeline for this project is late summer once the pool has closed for the season. The company managing the project, Anthony Roofing, has overseen other roofing projects and repairs throughout the district including the Tot Learning Center, Skokie Sports Park, and the Emily Oaks Nature Center. The contract cost is \$68,596.49 and there is \$72,000 budgeted for the project.

Recommendation: Staff recommends the Board approve the purchase of roofing services and installation through Anthony Roofing, Inc. for the Devonshire Aquatic Center for \$68,596.49.

Motion:

Move to approve the purchase of roofing services and installation through Anthony Roofing, Inc. for the Devonshire Aquatic Center for \$68,596.49.

February 12th, 2024

TO: Corrie Guynn
Skokie Park District
 7500 Frontage Rd.
 Skokie, IL 60077



PROJECT: **Skokie Park District-Devonshire Pool Project**
 4400 Greenwood St.
 Skokie, IL 60076

SHINGLE ROOFING SYSTEM:

Anthony Roofing Tecta America LLC (AR) will:

- Demo existing shingles down to wood deck.
- Provide and install new ice and water shield 3' at all eaves, valleys and penetrations.
- Provide and install new synthetic felt over entire roof area.
- Provide and install architectural shingle system with all components, by major manufacturer.
- Provide and install prefinished aluminum drip edges at rakes and new gutter flashings.
- Provide and install aluminum counter flashing where applicable.
- Provide and install lead flashings for all plumbing vents.
- Remove all debris associated with scope of work.

ROOFING BID PRICE:

\$68,596.49

EXCLUSIONS:

Does not include permits or bonds.

WARRANTY:

Manufacturer's 40-year commercial warranty and AR's standard 2-year workmanship warranty.

ADDITIONAL WORK:

Any additional work that will be required will be billed at the following rates once a notice to proceed is received:

Labor/ Materials	--	Cost + 20% Mark-Up
Subcontractors:	--	Cost + 10% Mark-Up
Wood Deck Replacement	--	\$6.50 per sq. ft.
Replace Skylight	--	\$975.00 Each

1. This Bid by AR is based and contingent upon use of The American Institute of Architects Standard Form of Agreement between Contractor and Subcontractor, AIA Document A401-1997, as the subcontract agreement between AR and General Contractor.
2. The construction industry is experiencing substantial volatility in material prices, material price escalation, material delays and material unavailability particularly with regard to steel, lumber, membrane and insulation products. If the cost incurred by Anthony Roofing to purchase a material specified or approved for this job increases by 3% or more between the date of the contract and the time when the materials are to be installed, Anthony Roofing shall be entitled to an equitable adjustment of the contract sum equal to the additional cost incurred by Anthony Roofing to obtain the material. Anthony Roofing will provide written notice to customer upon learning of the price increase and provide documentation of the price of the material as of the date of this contract and the revised price.
3. ***The price(s) quoted is/are subject to requote if not accepted within 30 days of this proposal***

**ANTHONY ROOFING
TECTA AMERICA LLC**

ACCEPTED

By: Corey Fratus
Sales & Co-Op Account Manager

By: Authorized Signature

Date: February 12th, 2024
Illinois License # 104.015059

Date: _____

TERMS AND CONDITIONS

1. **Nature of Work.** Anthony Roofing Tecta America LLC ("Contractor") shall furnish the labor and material to perform the work described herein or in the referenced contract documents. Contractor does not provide engineering, consulting or architectural services. It is the Owner's responsibility to retain a licensed architect or engineer to determine proper design and code compliance. Contractor is not responsible for structural integrity and design, including compliance with codes. If plans, specifications or other design documents have been furnished to Contractor, Customer warrants that they are sufficient and conform to all applicable laws and building codes. Contractor is not responsible for loss, damage or expense due to defects in plans or specifications or building code violations unless such damage results from a deviation by Contractor from the contract documents. Customer warrants all structures to be in sound condition capable of withstanding normal roofing construction equipment and operations. Contractor is not responsible for location of roof drains, adequacy of drainage or ponding on the roof.
2. **Work Not Included.** Unless specifically stated on the face of this proposal, no repairs to roof deck, installation of wood strips or cant strips, furnishing and application of sheet metal work or roof drains, repairs or alterations to the building, or other items not stated on the face of this proposal are included in this contract.
3. **Asbestos and Toxic Materials.** This proposal and contract is based upon the work to be performed by Contractor not involving asbestos-containing or toxic materials and that such materials will not be encountered or disturbed during the course of performing the roofing work. Contractor is not responsible for expenses, claims or damages arising out of the presence, disturbance or removal of asbestos-containing or toxic material. In the event that such materials are encountered, Contractor shall be entitled to reasonable compensation for all additional expenses incurred as a result of the presence of asbestos-containing or toxic materials at the work site.
4. **Insurance.** Contractor shall carry worker's compensation, automobile liability, commercial general liability and such other insurance as required by law. Contractor will furnish a Certificate of Insurance, evidencing the types and amounts of its coverage's, upon request. Customer shall purchase and maintain builder's risk and property insurance, upon the full value of the entire Project, including the labor, material and equipment furnished by Contractor, covering fire, extended coverage, windstorm, vandalism and theft on the premises to protect against loss or damage to material and equipment and partially completed work until the job is completed and accepted and Contractor's equipment is removed from the premises.
5. **Additional Insured.** If Customer requires and Contractor agrees to name Customer or others as an additional insured on Contractor's liability insurance policy, Customer and Contractor agree that the naming of Customer or other parties as an additional insured is intended to apply to claims made against the additional insured to the extent the claim is due to the negligence of Contractor and is not intended to make the Contractor's insurer liable for claims that are due to the fault of the additional insured.
6. **Changes in the Work and Extra Work.** Customer shall be entitled to order changes in the Work and the total contract price adjusted accordingly. Any penetrations through the roofing to be installed by Contractor not shown on the plans provided to Contractor prior to submittal of this proposal shall be considered an order for extra work. Any carpentry work required to replace rotten or missing wood or deteriorated decking shall be done on a labor and material basis as an extra unless specifically included in the Scope of Work section.
7. **Availability of Site.** Contractor shall be provided with direct access to the work site for the passage of trucks and materials and direct access to the roof. Contractor shall not be required to begin work until underlying areas are ready and acceptable to receive Contractor's work and sufficient areas of roof deck are available and free from dirt, snow, ice, water or debris to allow continuous full operation until job completion. The expense of snow, ice, water or debris removal and any extra trips by Contractor to the job as a result of the job not being ready for roof application after Contractor has been notified to proceed will be charged as an extra.
8. **Site Conditions.** Contractor shall not be responsible for additional costs due to the existence of utilities, wet insulation, deteriorated deck or other subsurface or latent conditions that are not disclosed in writing to Contractor. The raising, disconnection or re-connection of any mechanical equipment on the roof that may be necessary for Contractor to perform the roofing work shall be performed by others or treated as an extra.
9. **Price Volatility.** Asphalt, steel products, isocyanurate, and other roofing products are sometimes subject to unusual price volatility due to conditions that are beyond the control or anticipation of Contractor. If there is a substantial increase in these or other products between the date of this proposal and the time when the work is to be performed, the amount of this proposal/contract may be increased to reflect the additional cost to the contractor, upon submittal of written documentation and advance notice to Customer.
10. **Fumes and Emissions.** Owner and Contractor acknowledge that asphalt may be heated by Contractor, odors and emissions from roofing products will be released and noise will be generated as part of the roofing operations to be performed by Contractor. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and odors from entering the building. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Customer shall hold Contractor harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process.
11. **Back Charges.** No back charges or claims for payment of services rendered or materials and equipment furnished by Customer to Contractor shall be valid unless previously authorized in writing by Contractor and unless written notice is given to Contractor within ten (10) days of the event, act or omission which is the basis of the back charge.
12. **Damages and Delays.** Contractor will not be responsible for damage done to Contractor's work by others. Any repairing of the same by Contractor will be charged at regular scheduled rates over and above the amount of this proposal. Contractor shall not be responsible for loss, damage or delay caused by circumstances beyond its reasonable control, including but not limited to acts of God, weather, accidents, fire, vandalism, strikes, jurisdictional disputes, failure or delay of transportation, shortage of or inability to obtain materials, equipment or labor; changes in the work and delays caused by others. In the event of these occurrences, Contractor's time for performance under this proposal shall be extended for a time sufficient to permit completion of the Work.
13. **Electrical Conduit.** Contractor's price is based upon there not being electrical conduit or other materials embedded within the roof assembly unless expressly identified on the face of this proposal. Customer will indemnify Contractor from any personal injury, damage, claim, loss or expense resulting from the presence of electrical conduit, shall render the conduit harmless so as to avoid injury to Contractor's personnel, and shall compensate Contractor for additional time, labor and expense resulting from the presence of such materials.
14. **Right to Stop Work.** The failure of Customer to make proper payment to Contractor when due shall entitle Contractor, at its discretion, to suspend all work and shipments, including furnishing warranty, until full payment is made or terminate this contract. The contract sum to be paid Contractor shall be increased by the amount of Contractor's reasonable costs of shut-down, delay and start-up.
15. **Interior Protection.** Customer acknowledges that re-roofing of an existing building may cause disturbance, dust or debris to fall into the interior and possibly, if hot asphalt or pitch is used, drippage may occur depending upon deck conditions. Customer agrees to remove or protect property directly below the roof in order to minimize potential interior damage. Contractor shall not be responsible for disturbance, damage, clean-up or loss to interior property that Customer did not remove or protect prior to commencement of roofing operations. Customer shall notify tenants of re-roofing and the need to provide protection underneath areas being re-roofed. Customer agrees to hold Contractor harmless from claims of tenants who were not so notified and did not provide protection.
16. **Working Hours.** This proposal is based upon the performance of all work during Contractor's regular working hours. Extra charges will be made for overtime and all work performed other than during Contractor's regular working hours, if required by Customer.
17. **Warranty.** Contractor's work will be warranted by Contractor in accordance with its standard warranty, which is made a part of this proposal and contract and incorporated by reference. A copy of Contractor's standard warranty is attached or, if not, will be furnished upon request. Contractor SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. The acceptance of this proposal by the Customer signifies his agreement that this warranty shall be and is the exclusive remedy against Contractor for all defects in workmanship furnished by Contractor. A manufacturer's warranty shall be furnished to Customer if a manufacturer's warranty is called for on the face of this proposal. It is expressly agreed that in the event of any defects in the materials furnished pursuant to this contract, Customer shall have recourse only against the manufacturer of such material.
18. **Tolerances.** All materials and work shall be furnished in accordance with normal industry tolerances for color, variation, thickness, and size, weight, amount, finish, and texture and performance standards. Specified quantities are intended to represent an average over the entire roof area.
19. **Mold.** Contractor and Customer are committed to acting promptly so that roof leaks are not a source of potential interior mold growth. Customer will make periodic inspections for signs of water intrusion and act promptly; including notice to Contractor if Customer believes there are roof leaks, to correct the condition. Upon receiving notice, Contractor will make repairs promptly so that water entry through the roofing installed by Contractor is not a source of moisture. Contractor is not responsible for indoor air quality, mold, mildew or any alleged injury resulting therefrom. Owner shall hold harmless and indemnify Contractor from claims due to poor indoor air quality and resulting from a failure by Owner to maintain the interior of the building in a manner to avoid growth of mold.
20. **Material References.** Contractor is not responsible for the actual verification of technical specifications of product manufacturers; i.e., R value or ASTM or UL compliance, but rather the materials used are represented as such by the material manufacturer.
21. **Arbitration.** If a dispute shall arise between Contractor and Customer with respect to any matters or questions arising out of or relating to this Agreement or the breach thereof, such dispute shall be decided by arbitration administered by and in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association. This Agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in any Court having jurisdiction thereof. Any legal claim against Contractor, including a claim alleging any breach of this contract or negligence by Contractor must be initiated no later than two (2) years after Contractor completed roof installation. Collection matters may be processed through litigation or arbitration at the discretion of the Contractor.



Skokie Park District BOARD SUMMARY



Date: March 19, 2024

To: Board of Park Commissioners

From: Corrie Guynn, Superintendent of Parks, Planning, and Facilities

Re: Approval of 2024 Asphalt Improvements Bid

Summary: On March 8, 2024, sealed bids were received for the 2024 asphalt improvements. The scope of work includes replacement and/or milling, new asphalt installation, replacement/repaving, and crack filling at fifteen sites.

The Pooch Park improvements is a large component of this bid and includes removing the existing stone path through the park and replacing it with asphalt, paving aprons at each gated entrance, fully replacing the path on the outside of the north entrance that connects to the parking lot, and removing a section of path and relocating it north as part of the park expansion. There are also two alternates. The first is to mill and repave the path outside of the dog park along the west side. The second is for a concrete pad directly under the main shelter inside the dog park instead of asphalt. The second alternate will provide a solid surface to anchor the temporary winter walls to each year.

The remaining locations for milling and repaving are the Gross Point Park parking lot and walking path, the Skokie Park Tennis Center west parking lot between the tennis courts and the community gardens, sections of the Devonshire and Oakton walking paths, and basketball courts at the following sites: Gleiss Park, Gross Point Park, Lauth Park, Oakton Park, Playtime Park, and Winnebago Park. The courts will not be color coated and the lines will be painted in-house. Both of these measures save the district considerably.

Crack filling is set to take place at the following parking lots: Weber Leisure Center, Park Services, Hamlin Park, Sequoya Park, and the Tot Learning Center. The work is done to keep water from penetrating into existing cracks and damaging the asphalt during the winter.

Five bids were received, and the results are attached. Obsidian Paving was the low bidder at \$237,645. Obsidian recently completed the pickleball court project at Oakton Park and did an excellent job. As such staff is comfortable recommending them for this project.

There is a combined \$363,000 budgeted for these projects, but that total includes additional components of the Pooch Park project and the temporary removal and replacement of fencing at basketball courts sites to allow resurfacing equipment to enter and operate.

Staff recommend accepting alternate 2, the concrete pad under the main shelter and rejecting alternate 1, the additional milling and paving. The milling and paving can be included in future improvements at the site. As a reminder, the City of Evanston will be covering half of the cost of this project up to \$125,000.

Recommendation: Staff recommend approval of the bid by Obsidian Paving, including Alternate 2, for \$248,745.

Motion: Move to approve the bid of Obsidian Paving and Alternate 2 for \$248,745 for asphalt improvements.

2024 Asphalt Improvements Project Bid Opening 3/8/24 10:30AM

Contractor	Bid Bond	Cert	Pooch Park	Gross Point Path	Gross Point Parking Lot	Gross Point Basketball Court	SPTC West Parking Lot
Obsidian Asphalt			73,120	22,250	20,170	8,550	18,960
			Lauth Basketball Court	Gleiss Basketball Court	Lyon Basketball Court	Oakton Basketball Court	Oakton Park Path
			10,200	18,190	11,975	13,290	5,340
			Playtime Basketball Court	Winnebago Basketball Court	Devonshire Path	Weber Leisure Center Parking Lot	Park Services Parking Lot
			10,500	10,900	9,700	1,950	1,200
			Hamlin Parking Lot	Sequoia Parking Lot	Tot Learning Center Parking Lot	Alternate 1-Path Mill/Pave	Alternate 2-Shelter Concrete
			450	450	450	24,500	11,100
			Additional 2" Mill and Pave	Additional Crack Fill	TOTAL BID		
			\$3.8 per sq.ft	\$.35c per linear	237,645		

2024 Asphalt Improvements Project Bid Opening 3/8/24 10:30AM

Contractor	Bid Bond	Cert	Pooch Park	Gross Point Path	Gross Point Parking Lot	Gross Point Basketball Court	SPTC West Parking Lot
Chicagoland Paving			105,535	20,000	21,000	11,000	21,000
			Lauth Basketball Court	Gleiss Basketball Court	Lyon Basketball Court	Oakton Basketball Court	Oakton Park Path
			8,000	20,000	12,000	11,000	11,000
			Playtime Basketball Court	Winnebago Basketball Court	Devonshire Path	Weber Leisure Center Parking Lot	Park Services Parking Lot
			8,500	9,000	8,500	5,000	3,000
			Hamlin Parking Lot	Sequoia Parking Lot	Tot Learning Center Parking Lot	Alternate 1-Path Mill/Pave	Alternate 2-Shelter Concrete
			270	100	95	25,000	15,000
			Additional 2" Mill and Pave	Additional Crack Fill	TOTAL BID		
			\$5 per sq. ft	\$2	275,000		

2024 Asphalt Improvements Project Bid Opening 3/8/24 10:30AM

Contractor	Bid Bond	Cert	Pooch Park	Gross Point Path	Gross Point Parking Lot	Gross Point Basketball Court	SPTC West Parking Lot
Patriot Maintenance			140,000	20,000	15,000	8,000	16,000
			Lauth Basketball Court	Gleiss Basketball Court	Lyon Basketball Court	Oakton Basketball Court	Oakton Park Path
			9,000	15,000	9,000	15,000	9,000
			Playtime Basketball Court	Winnebago Basketball Court	Devonshire Path	Weber Leisure Center Parking Lot	Park Services Parking Lot
			9,000	10,000	9,000	3,500	2,000
			Hamlin Parking Lot	Sequoia Parking Lot	Tot Learning Center Parking Lot	Alternate 1-Path Mill/Pave	Alternate 2-Shelter Concrete
			500	500	500	17,000	15,000
			Additional 2" Mill and Pave	Additional Crack Fill	TOTAL BID		
			\$2.50 per sq ft	\$.60	291,000		

2024 Asphalt Improvements Project Bid Opening 3/8/24 10:30AM

Contractor	Bid Bond	Cert	Pooch Park	Gross Point Path	Gross Point Parking Lot	Gross Point Basketball Court	SPTC West Parking Lot
Acupaving			142,785	27,990	20,000	8,460	27,450
			Lauth Basketball Court	Gleiss Basketball Court	Lyon Basketball Court	Oakton Basketball Court	Oakton Park Path
			17,000	27,210	15,135	18,000	7,915
			Playtime Basketball Court	Winnebago Basketball Court	Devonshire Path	Weber Leisure Center Parking Lot	Park Services Parking Lot
			16,000	17,000	8,000	9,250	5,000
			Hamlin Parking Lot	Sequoia Parking Lot	Tot Learning Center Parking Lot	Alternate 1-Path Mill/Pave	Alternate 2-Shelter Concrete
			1,200	1,200	1,200	27,840	12,000
			Additional 2" Mill and Pave	Additional Crack Fill	TOTAL BID		
			\$7.50 sq. ft.	1.50 per linear foot	370,795		

2024 Asphalt Improvements Project Bid Opening 3/8/24 10:30AM

Contractor	Bid Bond	Cert	Pooch Park	Gross Point Path	Gross Point Parking Lot	Gross Point Basketball Court	SPTC West Parking Lot
Schroeder			157,000	26,000	22,000	22,000	27,000
			Lauth Basketball Court	Gleiss Basketball Court	Lyon Basketball Court	Oakton Basketball Court	Oakton Park Path
			20,000	26,000	27,000	23,000	20,000
			Playtime Basketball Court	Winnebago Basketball Court	Devonshire Path	Weber Leisure Center Parking Lot	Park Services Parking Lot
			20,000	22,000	19,000	8,000	5,000
			Hamlin Parking Lot	Sequoia Parking Lot	Tot Learning Center Parking Lot	Alternate 1-Path Mill/Pave	Alternate 2-Shelter Concrete
			1,000	600	800	40,000	10,000
			Additional 2" Mill and Pave	Additional Crack Fill	TOTAL BID		
			\$13 per sq. ft	\$2.00 per linear ft.	446,400		



Skokie Park District BOARD SUMMARY



Date: March 19, 2024
To: Board of Park Commissioners
From: Corrie Guynn, Superintendent of Parks, Planning, and Facilities
Re: Approval of 2024 Sports Courts Repairs Bid

Summary: On February 22, 2024, sealed bids were received for the Sports Courts Repairs project. The scope of work includes various repairs to tennis courts located at Skokie Park Tennis Center, Lauth Park, Devonshire Park, Lyon Park, and Gleiss Park, and pickleball line painting at Emerson Park.

These tennis courts have a combined 3,290 linear feet of needed crack repair. Additionally, several courts have small amounts of peeling color coating. The cracks will be repaired using a heavy-duty crack repair system and any loose coatings will be scraped off after which the color coating will be put down.

The crack fill system should provide a fair level of protection for approximately five plus years. The district has a large number of courts approaching 30+ years old and this is the best way to extend their life until each needs to be completely rebuilt. Unfortunately, freezing and thawing cracks are a constant issue with tennis courts and asphalt in general. Filling the cracks with a superior product, versus a cheaper version, allows expansion and contraction of the crack fill without failure, prevents water penetration which expands during freezes, and lasts significantly longer.

This work will take place in the summer when temperatures have stabilized per the product recommendations. Every effort will be made to minimize the impact on court availability and no programs should be affected by these closures.

There were three bidders, and the results are attached. MCH was the low bidder at \$198,850. There is \$203,000 budgeted for this project in the upcoming capital improvement fund. MCH has performed similar work for the district. As such, staff is comfortable recommending the approval of the bid from MCH.

Recommendation: Staff recommends the Board approve the bid of MCH for \$198,850 for the Sports Courts Repairs project.

Motion: Move to approve the bid of MCH for \$198,850 for the 2024 Sports Courts Repairs project.



BID TAB

2024 Sport Courts Improvements Bid Opening

Date: February 22, 2024 11:00AM

Bidders	Skokie Tennis Center	Lauth Park	Devonshire Park	Lyon Park	Gleiss Park	Emerson Park	Total Bid Price
MCH	\$57,200.00	\$28,500.00	\$47,100.00	\$29,600.00	\$35,550.00	\$900.00	\$198,850.00
American Sealcoating	\$55,700.00	\$27,800.00	\$49,200.00	\$30,500.00	\$34,900.00	\$1,200.00	\$199,300.00
U.S. Tennis	\$66,100.00	\$29,800.00	\$56,600.00	\$36,900.00	\$39,000.00	\$600.00	\$229,000.00

SECTION I

INSTRUCTIONS TO BIDDERS

DATE: 2/8/24

BID REQUEST: Skokie Park District 2024 Sports Court Repairs (the "Project").

Sealed bids will be accepted until **February 22nd, at 11:00AM** and immediately thereafter publicly opened and read aloud at the Skokie Park District, 7500 Frontage Rd., Skokie, Illinois 60077. Bids arriving after this time will be rejected and will be returned unopened, including mailed bids regardless of when post marked. All Bidders are welcome to attend the bid opening. After bid opening, bids will be submitted for approval to the Skokie Park District Board of Park Commissioners at a regularly scheduled meeting.

Bid Due Date: February 22, 2024

Board Approval: March 19, 2024

Contract Awarded: March 20, 2024

1. Preparation and Submission of Bid Proposal

It is the sole responsibility of the Bidder to see that his or her bid is received in proper time. **No oral, faxed, or e-mail bid or modification of a bid will be considered.** The Park District is not responsible for the premature opening of bids not marked as required. Any bid opened prematurely due to the failure of the Bidder to mark the envelope in accordance with these Bid Documents will be considered non-responsive. Bidders' prices are to include the delivery of all materials; including; equipment, supplies, tools, scaffolding, transportation, insurances, bonds, warranties, and all other items and facilities, and the performance of all labor and services, necessary for the proper completion of the Work except as may be otherwise expressly provided in the Contract Documents. Bids shall not include federal excise tax or state sales tax for materials to be incorporated in, or totally consumed in the prosecution of, the Work. An exemption certificate will be furnished by the Park District upon request of the Bidder.

Bidder must acknowledge all Addenda received in the spaces provided on the Contractor Bid Form. By submitting a bid, Bidder indicates that all considerations issued by Addendum are incorporated in the bid.

Bidders shall return all Bid Documents, including Drawings and Specifications with the bid, and **no sheets shall be detached from any part of the Bid Documents.**

Attached to the Bid Form will be one or more certifications regarding the Bidder's compliance with applicable laws. **Failure of a Bidder to complete/submit a required certification shall be the basis for immediate rejection of that Bidder's bid.** The certification of the successful Bidder shall become a part of the Contract with the Park District.

SECTION IV

Site Information/Scope

Special Note: Please note that all measurements provided are estimates. It is the responsibility of the Bidder to field check all measurements. No allowances will be permitted due to incorrect measurements.

**Skokie Park Tennis Center
8330 Niles Center Road
Courts 1-4**



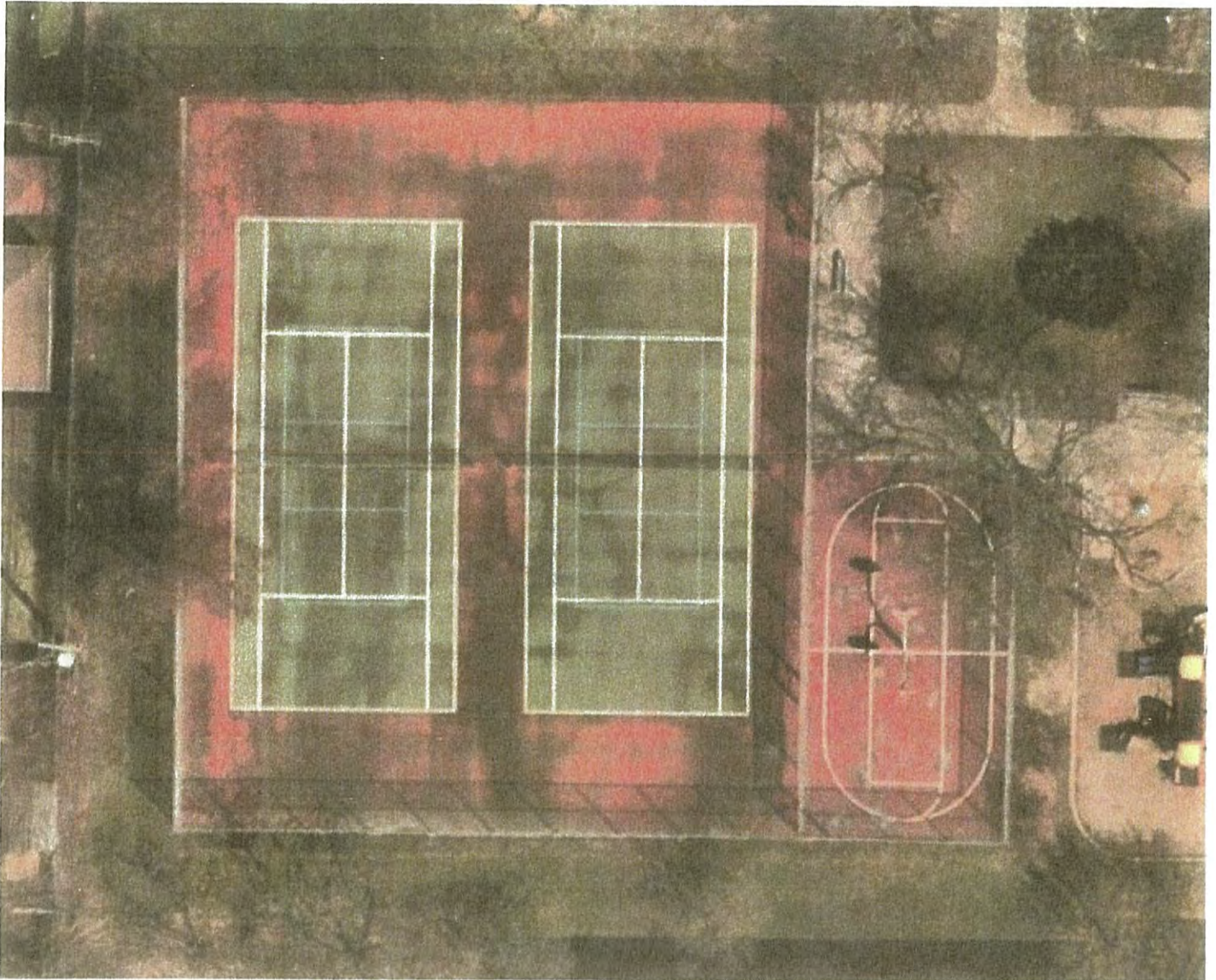
Scope:

The scope of work at this site is crack repair using the Armor crack repair system or a product equal to or better than and color coating on Courts 1-4. The approximate linear footage of crack repair is 785 feet. The colors for these courts shall be red on the outside and green on the inside, matching the courts to the west.

Timeline:

These courts can be completed as soon as the weather permits, but due to high use scheduling must be coordinated with the Owner no less than three weeks in advance. This project must be completed by 10/18/24.

Lauth Park
8031 Keystone Avenue



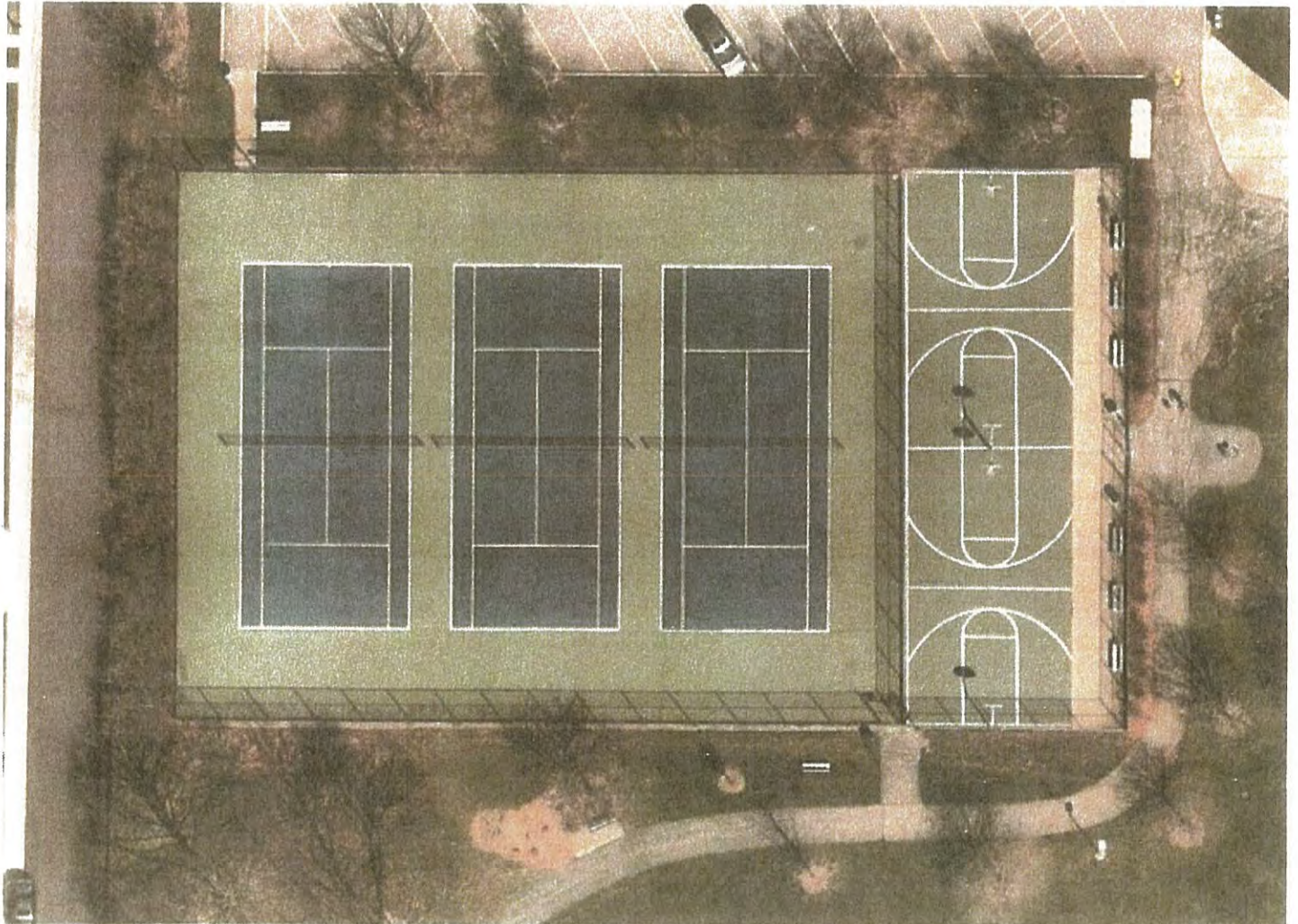
Scope:

The scope of work at this site is crack repair using the Armor crack repair system or a product equal to or better than and color coating on two tennis courts. **The basketball courts are not included in this bid.** The approximate linear footage of crack repair is 390 feet. The colors for these courts shall be green on the outside and blue on the inside.

Timeline:

These courts can be completed as soon as the weather permits. This project must be completed by 10/18/24.

Devonshire Park
4440 Greenwood Street



Scope:

The scope of work at this site is crack repair using the Armor crack repair system or a product equal to or better than and color coating on three tennis courts. **The basketball courts are not included in this bid.** The approximate linear footage of crack repair is 950 feet. The colors for these courts shall be green on the outside and blue on the inside.

Timeline:

These courts can be completed as soon as the weather permits. This project must be completed by 10/18/24.

**Lyon Park
7640 Kostner Avenue**



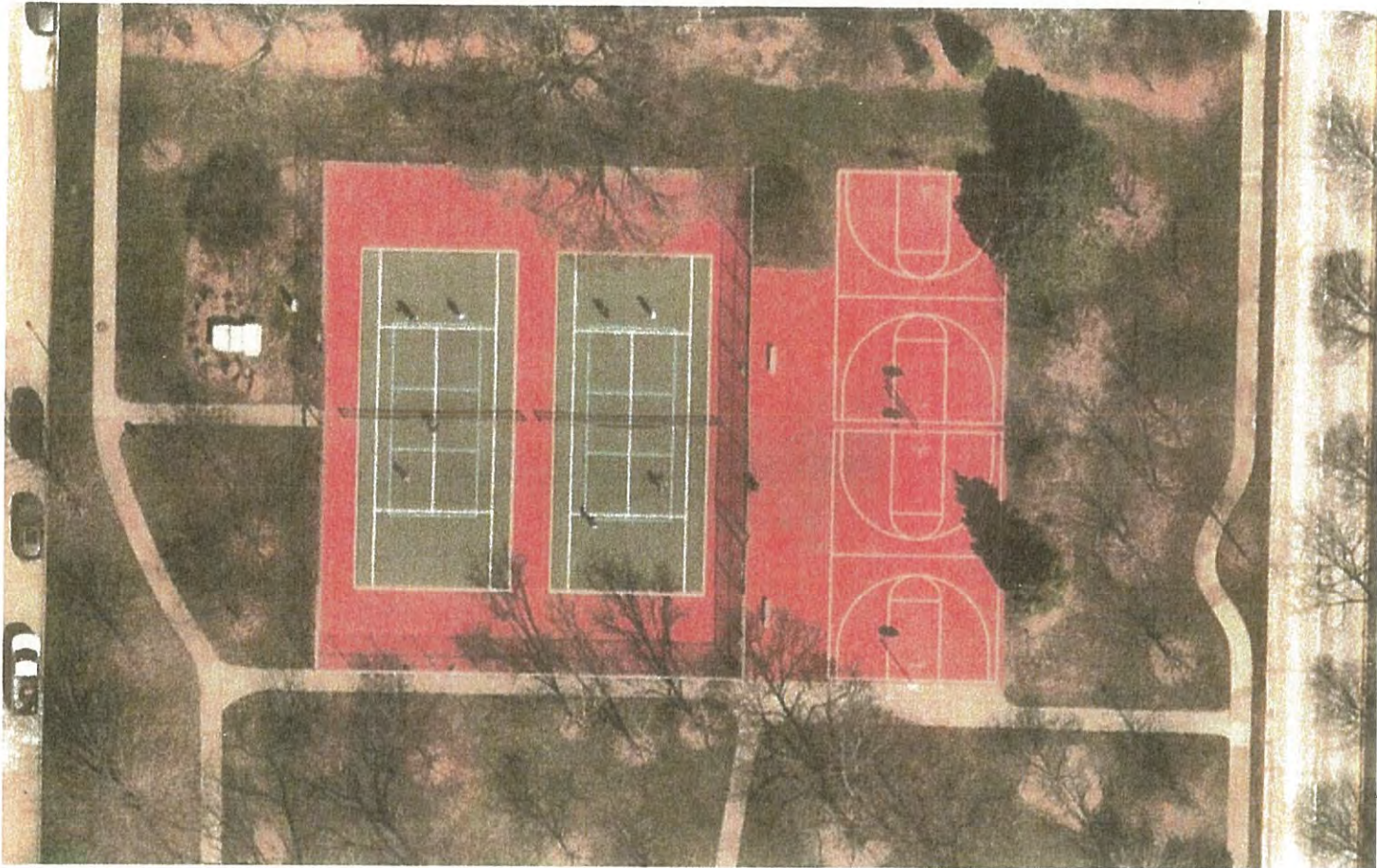
Scope:

The scope of work at this site is crack repair using the Armor crack repair system or a product equal to or better than and color coating on two tennis courts. **The basketball courts to the south are not included in this bid.** The approximate linear footage of crack repair is 525 feet. The colors for these courts shall be green on the outside and blue on the inside.

Timeline:

These courts can be completed as soon as the weather permits. This project must be completed by 10/18/24.

Gleiss Park
9301 Keystone Avenue



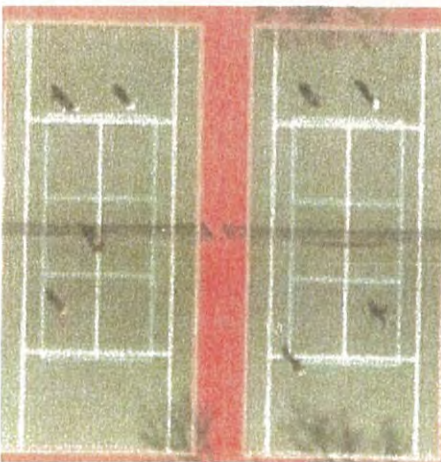
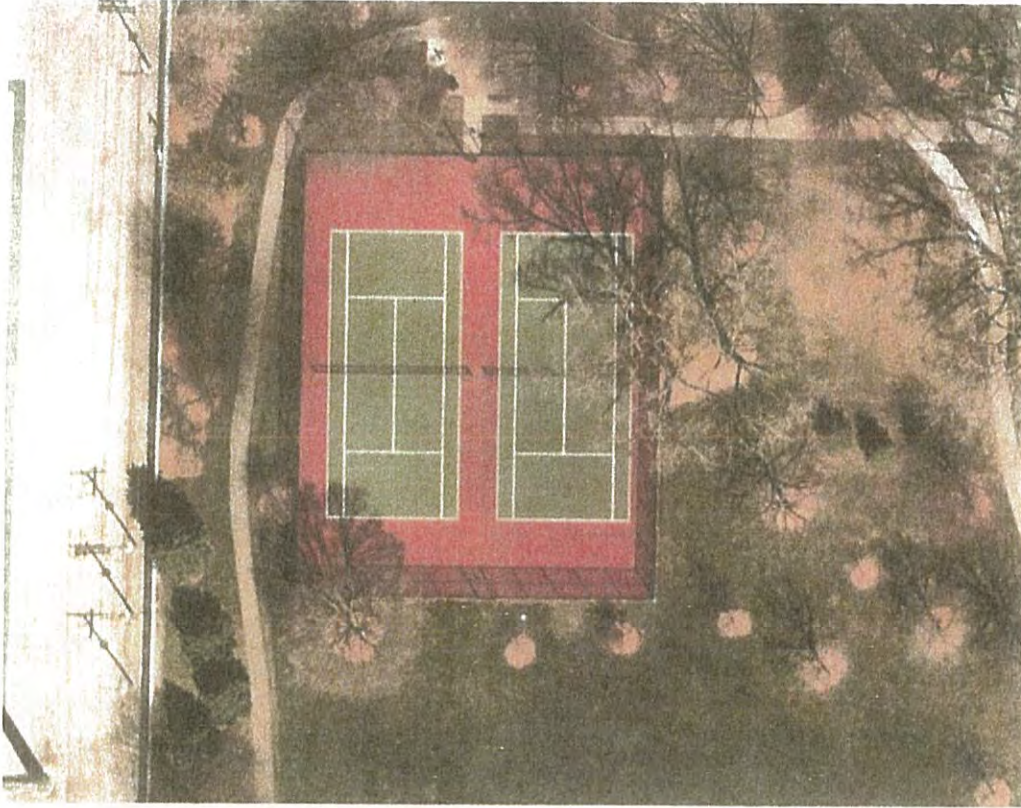
Scope:

The scope of work at this site is crack repair using the Armor crack repair system or a product equal to or better than and color coating on two tennis courts. **The basketball courts are not included in this bid.** The approximate linear footage of crack repair is 640 feet. The colors for these courts shall be green on the outside and blue on the inside.

Timeline:

These courts can be completed as soon as the weather permits. This project must be completed by 10/18/24.

Emerson Park
9350 Lawler Avenue



Scope: The scope of work for this site is painting one pickleball overlay on each court, similar to the layout in the photo above in light blue.

Timeline: Work at this site can begin as soon as temperatures permit. This project must be completed by 10/18/24.

Section V

Technical Specifications

TENNIS COURT SPECIFICATIONS

Note: The crack repair system specified is Armor. Any Bidder proposing an equal to or better crack fill will also be required to provide product specification sheets and site references where the product has been used locally (within 50 miles).

PART ONE- GENERAL

1.01 SUMMARY

- A. This work includes surface preparation including the ARMOR CRACK REPAIR SYSTEM and the acrylic color system applications for existing tennis court, basketball court, pickleball court, or similar athletic or play surface.

A.01 QUALITY ASSURANCE

- A. Installing firm: Installer must regularly engage in construction and color acrylic surfacing. Documented experience in acrylic color system applications must be provided. Minimum of 10 projects similar in complexity in the last 3 years.
- B. Surfacing shall conform to the guidelines of the ASBA, (American Sports Builders Association), USTA (U.S. Tennis Association),
- C. Certified installer of ARMOR CRACK REPAIR SYSTEM

A.02 SUBMITTALS

- A. Provide manufacturer specifications for all products, color chart and installation instructions.

A.03 MATERIAL HANDLING AND STORAGE

- A. Store materials in accordance with manufactures specifications and SDS.
- B. All surfacing material shall be non-flammable.
- C. NO MATERIAL STORED ON SITE during the duration of the project unless fully secured with fencing.

A.04 GUARANTEE

- A. Provide guarantee against defects in the materials and workmanship for a period of one year from the date of substantial completion unless otherwise stated.

PART TWO- PRODUCTS

2.01 MANUFACTURERS

- A. Nova Sports U.S.A.,INC Milford, Ma 01757 / Novacrylic tennis system.
- B. U.S. Tennis Court Construction Company Lockport, IL 60441/ Elite Sport Coating System.
- C. California Products Andover, MA, 01810 / Plexi Hardcourt System
- D. A.S.T., LLC Farmingdale, NJ 07727/ ARMOR CRACK REPAIR SYSTEM
- E. Approved equal products.

2.02 MATERIAL

- A. Patching Mix (Elite Patch Binder)-for use in patching cracks, holes, depressions, “birdbaths” and other surface imperfections.
- B. Acrylic Patch Crack Filler (Elite Acrylic Patch Crack Filler)-for use in filling cracks
- C. Acrylic Resurfacer (Elite Acrylic Resurfacer)- Mixed with approved silica sand and applied as a filler coat on new or existing asphalt surfaces and for pre-coating rough areas.
- D. Acrylic Color Playing Surface (Elite Color Concentrate) mix with approved silica sand and applied over acrylic resurfacer or textured acrylic color.
- E. Textured Line Paint (Elite Textured Line Paint)-for use as line or graphic marking on play surface.
- F. ARMOR Adhesive (Follow Armor Crack Repair Guidelines) Adhesive used in bonding ARMOR CRACK REPAIR SYSTEM layers.
- G. ARMOR CRACK REPAIR SYSTEM- Expandable tapes and fabrics applied over prepared cracks.

PART THREE- EXECUTION

3.01 WEATHER LIMITATIONS

- A. Do not install when rain is imminent or extremely high humidity prevents drying.
- B. Do not install if surface is wet or damp.
- C. Do not apply unless surface and air temperatures are 50°F and rising above 60°F during crack repair installation.
- D. Do not apply if surface temperature is more than 140°F.

3.02 SURFACE PREPARATION FOR ACRYLIC COLOR SYSTEM.

- A. Surface shall be thoroughly cleaned of all dirt, debris, and vegetation using floor scrapers, wire brooms, and mechanical blowers.
- B. Surfaces shall be power washed using a rotary power washing unit or Hydro-Jet-Blaster, wand washing will not be accepted. Surface, fencing, and athletic equipment shall be thoroughly rinsed following surface washing.
- C. Loose coatings shall be removed by power washing and scraping. Multiple rounds of scraping and washing will be required to assure all coatings that are not properly bonded are identified and removed. Removed coatings shall be collected and disposed of properly off site.

3.03 CRACK FILLING

- A. Cracks shall be filled from bottom to top with acrylic patch crack filler. Special care shall be taken to assure all void space is filled. Multiple applications will be required to level crack filler with adjacent surface.
- B. Sand and pre-coat as needed to assure repairs are not visible following acrylic surface applications.
- C. Strictly follow manufactures mixture guidelines and moisture limitations.

3.04 ARMOR CRACK REPAIR SYSTEM

- A. Install ARMOR CRACK REPAIR SYSTEM over fully prepared cracks.
- B. Strictly follow manufactures installation guidelines.

3.05 COURT DEPRESSIONS "BIRDBATHS"

- A. Testing: Surface shall be flooded with water by rain or manually with clean water. Surface shall be allowed to drain for 45-60 minutes in sunlight at 70°F. Remaining depressions holding enough water to cover a five cent piece (American Nickel) shall be marked.
- B. Apply acrylic patch binder mix to depressions and strike off with a straight edge. Before the product begins to dry, feather edges using a trowel, putty knife, or similar method.
- C. Repeat testing and acrylic patch binder applications as needed to eliminate or reduce depressions to within tolerance.
- D. Sand and pre-coat as needed to assure repairs are not visible following acrylic surface applications.
- E. Strictly follow manufactures mixture guidelines and weather limitations.

3.06 ACRYLIC FILLER COAT(S) (RESURFACER)

- A. Apply two (2) coats of properly textured acrylic resurfacer to entire surface. Special care shall be taken to keep a wet edge and remain consistent.
- B. When surface is completely dry, surface shall be inspected for, ridges, bumps, and debris. Any inconsistencies shall be corrected prior to color coat applications.
- C. When surface is completely dry, surface shall be inspected for, ridges, bumps, and debris. Any inconsistencies shall be corrected prior to color coat applications.
- D. Strictly follow manufactures mixture guidelines and weather limitations.

3.07 ACRYLIC COLOR PLAYING SURFACE

- A. Complete a thorough inspection, remove any bumps or ridges in resurfacer coats, and clean surface of all loose dirt, leaves, or other debris.
- B. If the surface is to receive multiple colors, apply chalk lines to distinguish the court area from the perimeter area. Follow USTA for court dimensions.
- C. Colors and their placement shall be determined by the owner. Colors and the placement of the colors shall be verified by the owner prior color applications.
- D. Textured acrylic color surface shall be applied in two (2) applications with a 50 durometer rubber squeegee. No application should be made until the previous application is thoroughly dry.
- E. Strictly follow manufactures guidelines and weather limitations.

3.08 LINE PAINTING

- A. Lines shall be carefully laid out in accordance with the USTA.
- B. Masking tape shall be applied and rolled to result in a two inch (2") wide width unless otherwise stated.
- C. Masked lines shall be primed with acrylic line primer to seal the void between the textured surface and masking tape edge.
- D. One (1) coat of textured white line paint shall be applied by brush or roller. NO SPRAY APPLICATIONS PERMITTED.

3.09 PROTECTION

- A. Erect temporary barriers to protect coatings during drying and curing.
- B. Lock gates to prevent use until acceptance by the owner.

3.10 CLEAN UP

- A. Site shall be cleared of all construction debris, all waste shall be disposed of offsite in accordance with local, state and federal regulations.
- B. Remove all barriers and locks.

- C. All manufacturer specifications are required to be followed for the application of these products.

Armor[®] Crack Repair System Product Specifications

DESCRIPTION:

The ARMOR[®] Crack Repair System utilizes a specially knitted fabric that expands as the crack widens. Fabrics that do not expand (such as fiberglass) simply tear or delaminate as the crack widens during the cold winter months. Our fabric, however, stretches similar to t-shirt material. The secret to making our fabric work best is how it is purposely NOT bonded to the court in the vicinity of the crack (sometimes called a "slipsheet"). This allows more movement of the crack without the fabric tearing or delaminating from the surface. Thus, the reason why the ARMOR[®] Crack Repair System works so well is that it effectively spreads the stress of the crack over a six-inch wide area of expandable fabric.

Although the ARMOR[®] Crack Repair System will not prevent cracks from developing elsewhere on the court, or prevent cracks from growing in length out beyond the repair, it has successfully kept repaired structural cracks from reappearing on the surface of tennis courts for as long as 15 years. There are some limitations and not all cracks are repairable with our product, so talk to your contractor about your specific court.

OTHER CRACK REPAIR SYSTEMS:

All crack repair "systems" are not the same. ARMOR[®], the original fabric crack repair system, is the benchmark to which all other systems compare. Saying their crack repair system is "just as good as ARMOR[®]" doesn't mean it's true. Of the three most popular crack repair "systems", the ARMOR[®] Crack Repair System is the only one that utilizes the proven "slipsheet" technology described above. The completed ARMOR[®] repair is the widest of all repairs at thirty-six inches. Narrow repairs tend to delaminate. And, most importantly, ARMOR[®] employs two layers of expandable fabric over the crack, whereas the other systems use only one layer. Other systems are promoted as being "faster to install", since one layer is faster to install than two. But two layers are proven to last twice as long.

SURFACE PREPARATION:

The existing surface must be clean and contaminate free. The repair will not stick to dirt, mildew, pollen, dust, leaves, or loose paint. Scraping the surface of the court and blowing off all the debris is usually adequate; however, pressure washing the court surface is sometimes necessary. In those cases, the cracks should be filled first to prevent water from going into the cracks during pressure washing.

Remove all previous crack repair materials that are loose or not bonded well to the court, including any rubberized crack filling material. If you can peel up the old repairs or the existing surface coatings, then they must be removed in order to provide a sound base for the ARMOR[®] Crack Repair System to adhere. This repair will only be as strong as the surface to which it is bonded.

INSTALLATION:

Installation of ARMOR[®] does not leave margin for error; therefore, it is not a do-it-yourself product. ARMOR[®] is sold to and installed by tennis court contractors who have the tools and experience necessary to understand the application. It is absolutely imperative that ARMOR[®] is installed according to our explicit DVD video instructions. Any deviation during installation may cause this system to fail.

LIMITATIONS:

- Do not install when the temperature is below 70° F or when the temperature goes below 60° F overnight.
- Do not install on overcast days (direct sunlight, not high temperatures, dries the repair best)
- Do not install after it has rained. Give the cracks time to dry out.
- Do not install when rain is predicted or likely.
- Do not install on dirty, damp, or cold surfaces.
- Do not install on cracks that emit moisture.
- Do not install with in-line skating materials as they are too brittle to expand.
- Do not install using Asphalt Emulsion or over old or peeling Asphalt Emulsion.
- Do not use a rubber squeegee or broom to apply the glue and fabric.

WARRANTY:

The methods and techniques represented in the ARMOR[®] Crack Repair System literature have been used successfully to achieve the results described based on our many years of experience. The decision to use any of these methods or techniques, or to use this product, is solely the choice of the user. The ARMOR[®] Crack Repair System warrants our products to be of merchantable quality. There are no other warranties either expressed or implied or which extend beyond the description of the face hereof. We do not have control of the installer, the application process, the ingredients used, or the weather in which it was installed. In other words, we can not be responsible for job conditions nor quality of workmanship and, therefore, we can not warranty the completed ARMOR[®] Crack Repair System. This product is not designed to repair all types of cracks. Before using the user shall determine the suitability of this product for the intended use and the user assumes all risk in connection therewith. This warranty gives you specific legal rights which may vary from state to state.



ArmorCrackRepair.com • 877-99-ARMOR • 877-992-7667

5050 Industrial Road, Farmingdale, NJ 07727 © 2015 A.S.T,LLC



Skokie Park District BOARD SUMMARY



Date: March 19, 2024
To: Board of Park Commissioners
From: Corrie Guynn, Superintendent of Parks, Planning, and Facilities
Re: Approval of Weber Park and Oakton Park LED Sign Replacement Purchase

Summary:

Staff is requesting authorization to purchase replacement LED signs through the Sourcewell joint purchase program for the lit marquee signs located at the northwest corner of Oakton Park and the southeast corner of Weber Park. Illinois statutes allow the park district to purchase through joint purchase programs in order to take advantage of the savings on items already bid on.

Both park sites have two signs each, so four total signs will be purchased. The cost to remove and dispose of the existing signs and any needed electrical work at both sites is included. The proposals for each site are attached.

The existing signs are approximately 19 years old. Staff met with the provider to view samples of the new signs and the quality of the image is a significant improvement. The new signs will allow for much more effective communication of information through high-definition color and video. The new signs are also controlled through a cloud-based system making the operation easier for the marketing staff.

The cost for the two signs at Oakton is \$59,880 and cost for the two Weber signs is \$67,770. The difference in the two locations is the potential for additional electrical work needed at the Weber site. There is a total of \$75,000 budgeted for each location for an overall budget of \$150,000.

Recommendation: Staff recommends the Board approve the purchase of replacement LED signs for Oakton Park and Weber Park through Doyle Signs for \$127,650.

Motion:

Move to approve the purchase of replacement LED signs for Oakton Park and Weber Park through Doyle Signs for \$127,650.

DOYLE SIGNS, INC.

232 Interstate Road Addison, IL 60101
(630)543-9490 FAX (630)543-9493

Proposal submitted to Skokie Park District	Phone Number 847.929.7171	Date 3/5/2024
Street 9300 Weber Park PI	Fax Number	Project Location: OAKTON
City, State and Zip Code Skokie, IL 60077	E-Mail Address JRBottorff@SkokieParks.org	
Contact: Jim Bottorff	Mobile Number	

Description	Price	Extension
Provide qty. TWO (2) single sided 4' x 9' viewable 6mm RGB "Watchfire" EMC unit. Includes 5 year parts warranty, 10 year parts availability guarantee; 4G wireless w/ life-of-sign cellular data plan, & ignite OPX design software w/ web based training; pricing includes hook up of electrical at sign assuming favorable conditions of conduit pending survey findings	Price: \$54,990.00	\$54,990.00
Labor to remove/dispose existing signs and install (2) new	Price: \$4,890.00	\$4,890.00
Additional electrical work required; must complete service call of \$125 /hr for (1) team member to trace wires and quote accuratley. Ballpark number is \$9,500 all in depending on length of bore for new sufficient conduit	Price: additional	additional
Estimated sales tax Required permit fees are additional (at cost of each permit, plus stafftime)	exempt if applicable exempt if applicable	exempt if applicable exempt if applicable

TOTAL:

We propose to furnish material and labor - complete in accordance with above specifications, for the sum of: \$59,880.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner may carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

REQUIRED DEPOSIT PO REQUIRED

- * Landlord approval is by others.
- * Hook-up to your 120V primary service within 5'0" of electrical wall signs and at the base of electrical ground signs is included.
- * Engineering is additional if required.
- * There will be additional charges for any poor soil conditions that require additional excavation, fill or concrete.
- * Doyle Signs, Inc. is not responsible for damage to underground sprinkler systems.
- * Any insurance required in addition to our standard insurance coverages will be added to the price of this quote at cost plus 10% and includes, but is not limited to requests for any special endorsements, primary, non-contributory umbrella coverage, waivers of subrogations, performance and payment bonds.
- * The customer agrees that in the event that the invoice is not paid in full within the payment terms, Doyle Signs, Inc. reserves the right to remove the signage in question.
- * Cancellation expense: 50% of the sale price if work has not been started, and 90% if work has been started but not completed.
- * Digital artwork is to be provided with order for custom logos. Any computer time by Doyle to 'vectorize' art is additional.
- * The customer is responsible for the cost of all products furnished and installed per approved drawing including content, design, color and trademark.

Payment to be made as follows:
PAYMENT UPON COMPLETION

Authorized Signature _____

Steve Hull

Note: This proposal may be withdrawn if not accepted within 45 days.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____

DOYLE SIGNS, INC.
 232 Interstate Road Addison, IL 60101
 (630)543-9490 FAX (630)543-9493

Proposal submitted to Skokie Park District	Phone Number 847.929.7171	Date 3/5/2024
Street 9300 Weber Park PI	Fax Number	Project Location: WEBER
City, State and Zip Code Skokie, IL 60077	E-Mail Address JRBottorff@SkokieParks.org	
Contact: Jim Bottorff	Mobile Number:	

Description	Price	Extension
1 Provide qty. TWO (2) single sided 4' x 9' viewable 6mm RGB "Watchfire" EMC unit. Includes 5 year parts warranty, 10 year parts availability guarantee; 4G wireless w/ life-of-sign cellular data plan, & ignite OPX design software w/ web based training; pricing includes hook up of electrical at sign assuming favorable conditions of conduit pending survey findings	Price: \$54,990.00	\$54,990.00
2 Labor to remove/dispose existing signs and install (2) new	Price: \$4,890.00	\$4,890.00
3 Additional electrical work required	Price: \$7,890.00	\$7,890.00
Estimated sales tax	additional if required	additional if required
Required permit fees are additional (at cost of each permit, plus stafftime)	additional if required	additional if required

TOTAL:

We propose to furnish material and labor - complete in accordance with above specifications, for the sum of: **\$67,770.00**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to per standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner may carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

REQUIRED DEPOSIT PO REQUIRED

- * Landlord approval is by others.
- * Hook-up to your 120V primary service within 5'0" of electrical wall signs and at the base of electrical ground signs is included.
- * Engineering is additional if required.
- * There will be additional charges for any poor soil conditions that require additional excavation, fill or concrete.
- * Doyle Signs, Inc. is not responsible for damage to underground sprinkler systems.
- * Any insurance required in addition to our standard insurance coverages will be added to the price of this quote at cost plus 10% and includes, but is not limited to requests for any special endorsements, primary, non-contributory umbrella coverage, waivers of subrogations, performance and payment bonds.
- * The customer agrees that in the event that the invoice is not paid in full within the payment terms, Doyle Signs, Inc. reserves the right to remove the signage in question.
- * Cancellation expense: 50% of the sale price if work has not been started, and 90% if work has been started but not completed.
- * Digital artwork is to be provided with order for custom logos. Any computer time by Doyle to 'vectorize' art is additional.
- * The customer is responsible for the cost of all products furnished and installed per approved drawing including content, design, color and trademark.
- * Electrical work on line item 3 is contingent on additional formal field survey

Payment to be made as follows:

PAYMENT UPON COMPLETION

Authorized Signature _____

Steve Hull

Note: This proposal may be withdrawn if not accepted within 45 days.

ACCEPTANCE OF PROPOSAL: The above prices, specifications and conditions are satisfactory and are hereby accepted to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____



Skokie Park District BOARD SUMMARY



Date: March 19, 2024

To: Board of Park Commissioners

From: Corrie Guynn, Superintendent of Parks, Planning and Facilities

Re: Authorization of Staff for State of Illinois Purchasing

Summary: Each year staff enter into a contracted agreement with the State of Illinois to purchase road salt for the upcoming winter. The State has a new requirement that mandates that the Board of Commissioners must identify specific staff who are authorized to enter into the contract or joint participation agreements with the State on behalf of the Skokie Park District. Staff are recommending the board authorize the following staff:

- Jim Hallm, Horticultural Supervisor
- Peter Haben, Operations Supervisor
- Corrie Guynn, Superintendent of Parks, Planning and Facilities

The annual salt purchase is the only agreement or contract the district enters into with the State that requires board approval. If in the future other contracts or agreements necessitate additional staff, an amendment will be brought to the Board.

Recommendation: Staff recommends authorization of Peter Haben, Jim Hallm and Corrie Guynn to enter into contracts or joint participation agreements and make purchases with the State of Illinois.

Motion: Move to approve the authorization of Peter Haben, Jim Hallm and Corrie Guynn to enter into contracts or joint participation agreements, and make purchases with the State of Illinois.

Certificate of Authority by Vote

I, Michelle Tuft, hereby certify that I am duly elected Clerk/Secretary of
(Name)
Skokie Park District ("Governmental Unit"). I hereby certify the following is a true
(Name of Governmental Unit)

copy of a vote taken at a meeting of the Board of Directors (or equivalent governing body), duly called and held on March 19, 2024, at which a quorum of the Members were present and voting.

Jim Hallm, Horticultural Supervisor
Peter Haben, Operations Supervisor

Voted: That Corrie Guynn, Supt. of Parks (may list more than one person) is
(Name and Title)

duly authorized to enter into contracts, to include joint participation agreements, on behalf of Skokie Park District with the State of Illinois and any of
(Name of Governmental Unit)

its agencies or departments and further is authorized to execute any documents which may in his/her judgment be desirable or necessary to affect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of the date of the contract or joint participation agreement to which this certificate is attached. I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person(s) listed above currently occupy the position(s) indicated and that they have full authority to bind the Governmental Unit. To the extent that there are any limits on the authority of any listed individual to bind the Governmental Unit in contracts with the State of Illinois, all such limitations are expressly stated herein.

Dated: _____

Attest: _____
(Name & Title)

Certificate of Authority by Bylaws

I, Michelle Tuft, hereby certify that I am duly elected Clerk/Secretary of
(Name)

Skokie Park District. I hereby certify the following is a true copy of the
(Name of Governmental Unit)

current Bylaws (or equivalent law or ordinance) and that the Bylaws authorize the following person or position to bind the Governmental Unit for contractual obligations, to include joint participation agreements:

Corrie Guynn, Superintendent of Parks, Planning and Facilities
Jim Hallm, Horticultural Supervisor
Peter Haben, Operations Supervisor

I further certify that the following individuals currently hold the office or positions authorized:

Corrie Guynn, Superintendent of Parks, Planning and Facilities
Jim Hallm, Horticultural Supervisor
Peter Haben, Operations Supervisor

I further certify that it is understood that the State of Illinois will rely on this certificate as evidence that the person listed above currently occupies the position indicated and that they have full authority to bind the Governmental Unit for contractual obligations, to include joint participation agreements with the State of Illinois.

Dated: _____

Attest: _____
(Name & Title)



Skokie Park District Parks Board Report MARCH 2024



PARK SERVICES

Corrie Guynn

Superintendent of Parks, Planning and Facilities

- The Oakton pickleball court lights have been programmed by the manufacturer which brings that portion of the project to an end. The only remaining items are the color coating, installation of the posts and nets, installation of the benches, installation of fence slats to act as a barrier to the pool, and landscaping. If the weather cooperates the courts should be ready for play towards the end of spring.
- The timber borders for the swings area, the main playground at Pawnee, and the new playground at Tot Learning Center have been completed by the landscape staff. Additionally, the horticultural staff completed the drainage, and the operations staff completed the installation of the musical equipment at Tot Learning Center. The contracted installer has been notified that they can begin working at either site whenever they are able once the weather permits.
- The Central Park audit is underway as part of the closeout procedures for the OSLAD grant. As soon as the audit is completed the final quarterly and financial reports will be submitted for the remaining \$200,000.
- Horticultural staff oversaw the burn within the Devonshire native area. The burn helps eliminate invasives and allows the native plants to thrive. Native area maintenance was completed at Oakton, Weber, Emerson, and Central Park.
- Operations staff completed the Wi-Fi upgrades at the Oakton Community Center.
- Staff assisted with the set-up and takedown of Chili Fest at Emily Oaks.
- While the weather permitted, horticulture staff removed excess infield mix from the sodding projects at Devonshire and used it at other fields. Landscape staff then leveled the piles at each site. This was leftover work from the end of the season when the backstop at Devonshire was replaced.
- Operations staff completed the office renovation at Skokie Sports Park. The work included creating an office space for the Golf Operations Supervisor as well as painting and other improvements throughout the building.
- Operations staff completed several painting projects including the toddler area at the Exploritorium and the dance studio at the Devonshire Cultural Center.
- Planning has begun for renovations at Seneca Park as the district is receiving \$185,000 through the Department of Commerce and Economic Opportunity capital funding. This is similar to the funds received for Laramie Park last year.



Skokie Park District Recreation Board Report MARCH 2024



Superintendent of Recreation – Breanne Labus
Assistant Superintendent of Recreation - Mary Amato

- UPDATES! Devonshire Cultural Center updated the building including painting the dance studio, removing the island, and adding a bottle filler water fountain.
- NEW! Pajama Storytime, a new early childhood family special event at Devonshire was held on Friday, February 23, with 18 children and their parents.
- INCREASE! Exploritorium hosted 41 birthday parties in the month of February compared to 22 parties in February 2023.
- NEW! Raisa Martin has been hired as the full-time Customer Service Supervisor for the Emily Oaks Nature Center and she will start in April.
- HIGHLIGHT! The Thursday hockey drop-in learn to skate class had a record high of 29 kids on February 29.
- NEW! The Skatium's own Symmetry Ice Theatre added a third team to its roster.

Athletics – Bob DeLeonardis

Leagues

- Community Basketball League:
 - 21 boy's teams: 233 players
 - 8 girl's teams: 77 players
- Men's Romanian Basketball: 12 teams
- NBL league: 8 teams.
- Over 40 Drop-in Basketball: February - 89, March - 25 participants

Martial Arts

Winter 2022	Winter 2023	Winter 2024
81	93	137

- The Martial Arts Club at Devonshire School has 29 enrolled.

Tennis	2024	2023
Youth Tennis (Sat)	28	12
Youth Tennis (Sun)	12	6
Total	40	18

Pickleball	2024	2023
Youth Intro	8	-
Adult Intro	50	39
Skills Classes	121	145
Co-Rec League	120	114
Women's 50+ League	47	38
Total	346	336
Open Pickleball (Feb-Mar)	114	-

Devonshire Cultural Center – Robin Horwitz

Facility Updates

- Preschool staff attended the Illinois Association for Supervision and Curriculum Development conference, earning 11 professional development hours for each teacher.
- Intimacy Coordinator Training was attended by performing arts supervisors, theatre directors, stage managers, and dance instructors.

Special Events

- The Devonshire Dance Competition Team competed in their second event at Dance Idol in Batavia. They had many notable finishes with Selma Sorjila winning the “Making the Impact” award which will feature her on the upcoming competition podcast.
- Devonshire Playhouse presented *Dancing At Lughnasa* with 333 in attendance, on February 24, 25, and March 2 and 3.
- Old Orchard Junior High and Highland Schools PTA’s presentation of *Bad Momz of Comedy*, had 78 in attendance.
- *Magic Show* by Gary Kantor premiered February 11 to an audience of 244.

Facility Rentals

Rental Type	2023	2024
Room Rental	8	9
Birthday Party	6	5
Total Revenues	\$6,670	\$7,151

Culinary

Year	Winter
2023	25
2024	30

Dance

Year	Winter
2023	217
2024	215

Music

Year	February
2023	84
2024	106

Type

Instrument	February
Cello	2
Clarinet	0
Drums	7
Guitar	2
Piano	49
Saxophone	1
Trumpet	1
Trombone	1
Violin	2
Voice	39

Preschool and Early Childhood Enrichment

Class	2023	2024
2's	13	15
3's	27	30
4's	34	35
Enrichment	54	56
Total	128	136

Theatre Academy & Thin Ice Class Enrollment

Year	February
2023	163
2024	128

Audience Totals

Year	February
2023	342
2024	655

Visual Arts and Creative Writing

Year	Winter
2023	53
2024	78

Emily Oaks Nature Center – Lee Hansen

Tot Programming

- Growing Sprouts Nature Preschool – (26 participants)
- Nature Fun and Frolic – (9 participants)
- Nature Warblers – (7 participants)
- Nature Neighbors (4 participants)

Children’s Programming

- After School Nature Club – (4 participants)
- Afternoon Odyssey - February – (12 participants)

School Activities

- On-site Leader-guided Activities (4 classes / 59 participants)
- Self-guided Activities (1 group / 40 participants)

Scout and Youth Group Programming

- Leader-guided Activities (4 group / 53 participants)
- Campfire & S’mores Add-on (1 add-on)

Birthday Parties

- Leader-guided Activities (4 activities / 58 participants)

Family Programming

- Winter Wonder-fun! – (10 participants)
- Flower Pounding Valentine Cards – (15 participants)

Adult Programming

- Emily Oaks Book Club: *The Seed Keeper* (6 participants)
- Hiking Club—LaBagh Woods Forest Preserve (6 participants)
- Hiking Club—Prairie Wolf Forest Preserve (8 participants)
- Snowshoe Ramble to Fort Sheridan Forest Preserve (9 participants) Due to a lack of snow, this was a hiking trip, instead.
- Seed Starting 101 (3 participants)
- Ukulele for Campfires—on-going (5 participants)

Community Special Events

Winter Chilly Fest

Ticket Type	2022	2023	2024
Adult Dinner	N/A	169	163
Child Dinner	N/A	84	61

General Admissions	389	248	227
Total Ticket Revenues	\$3,112	\$5,281	\$5,372

Food Concessions	2022	2023	2024
Total Concessions Revenues	\$465	\$577	\$368

Mild temperatures resulted in a steady flow of participants outdoors for 15 winter games and crafts, and indoors for the chili dinner. Though there was no snow or ice this year, a campfire with marshmallow roasting and hayrides through the lighted woodland completed the event. We are grateful to The Chicago Diner for providing vegetarian chili (40 gallons), quinoa and cornbread at cost.

February Rentals and Revenues (Does not include activity fees.)

Rental Type	2023	2024
Birthday Party Room Rental	3	4
Private Room Rental	0	1
Total Revenues	\$825	\$930

Volunteer Program

Volunteer Workdays	February Hours
Weekday Crafters	49.5
At-home Projects	16.0
Site Restoration	42.5
Special Events (WCF)	307.0
Total February Hours	415

Evanston Township High School students assisted with brush cutting during the outdoor site restoration workday, and students from all local high school joined the Emily Oaks volunteer team at Winter Chilly Fest, staffing the dining room and outdoor activities.

Facility and Site Management

A new refrigerator was ordered to replace one that needed a new condenser fan motor and blade and was less than 10 years old, but GE no longer made replacement parts.

Oakton Community Center – Aryn Fletcher

Special Events

- Kids Night Out at The Exploritorium - 15 participants
- Royal Meet & Greet - 153 participants
- Storybook Corner - 15 participants plus caregivers

Facility Rentals

	2023	2024
Room Rentals	9	18
Total Revenue	\$3,662.90	\$6,109.20

Exploritorium Admissions

	2023	2024
Resident	728	643

Non-resident	3292	2719
Total	4020	3362

Exploritorium Birthday Parties

	2023	2024
Resident	6	5
Non-Resident	16	36
Total	22	41

Skatium Ice Arena – Kurt von Helms

Hockey

Flyers/Pilots Hockey

- All Skokie Flyers and Pilots teams are in the middle of playoffs hoping to win the Glickman Cup.
- The spring league started on March 11, with teams returning at every level.

Youth Classes

- The Tuesday night drop-in hockey had a record high of 24 skaters and two goalies on March 5.

Adult League

- Adult League teams will begin end-of-the-season playoffs and compete for the Virginia Cup. A \$500 prize will be awarded to the championship team. Six teams will compete for the cup and prize money beginning on March 18.

Figure Skating

- The annual ice show is entitled: *Everlasting Love* and will feature love songs like Sweet Caroline, Love Shack, Love is Battlefield, and much more. The show will take place May 17-19, 2024. Tickets will be available through RecTrac starting in late April. Registration continues for another week. There are 197 enrolled skaters which is just under participation numbers from last year.
- The Intro to Theatre on Ice team has 12 skaters performing in the ice show in May and the June Exhibition. Continuing with the “Let the Games Begin” theme for the free programs, the Intro team will skate a Mario Brothers themed program. The Intermediate Team’s theme is Monopoly and the Juvenile team’s theme is Candyland.

Skokie Heritage Museum – Emily England

- There were 126 visits and six research requests in the month of February.
- Intake of a large, newly donated collection from early pioneer families of Skokie has begun. Skokie's last Lustron house, a unique piece of local mid-century modern history currently at high risk of demolition was photo documented.
- The new exhibit “Skokie from the Sky” was developed and installed. The exhibit opened March 2.

Tot Learning Center – Fouzia Khan

Facility Updates

- Community Health Supervisor Jennifer Davis from the Skokie Health Department presented an education night discussing common illnesses in childcare settings and action plans.
- Staff from the Infant-Toddler wing attended the AEYC Infant-Toddler Conference.

Enrollment

Classroom	February 2023	February 2024
Infants	9	9
Toddler 1	11	10
Toddler 2	11	10
2/3's	13	16
Preschool	20	20
Pre-K	15	20
Total	79	85

Weber Center/Fitness First – Ethan Bontly

Facility Operations

- NEW! Three new night and weekend Managers on Duty were hired for when the facility manager is not scheduled to work. This includes late night programming after regular business hours and weekend evening hours.
- NEW! There is a new racquet sports office in what had been used as storage in the old gym office. The ceiling tiles were replaced, walls were painted, and carpet, phone, and internet lines were installed. This office will serve as a base for racquet sports (tennis, pickleball and table tennis) instructors and staff.

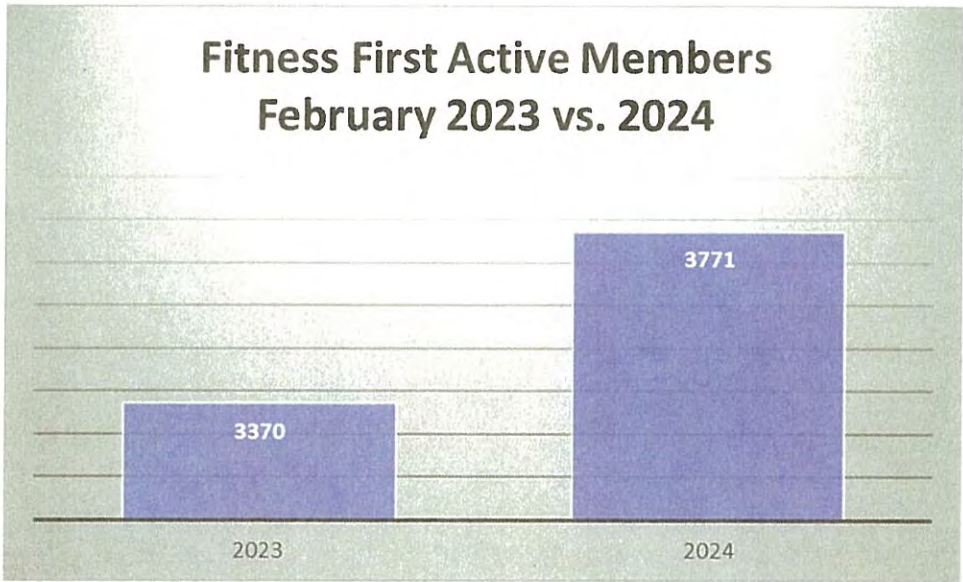
Programs and Events

- Winter Programs
 - Hot Shot Sports: 344 participants in 26 classes
 - Chess Scholars: 12 participants
 - Chicago Loves Dance: Hip Hop: 4 participants
- Presidents Day Camp
 - Tiny Tots Camp: 20 Participants
 - Basketball Skills Camp: 21 Participants
- Tot Open Gym: 51 participants
- Track passes: 409
- Open Gym: 163 non-member participants

Rentals

Rental Type	2023	2024
Room Rental	1	2
Birthday Party	5	5
Non-profit Rentals	N/A	3
Total Revenue	\$1,615	\$1,608

Fitness First





Skokie Park District Facilities Board Report MARCH 2024



GOLF FACILITIES

Tom Hejnowski
Golf Operations Manager

Skokie Sports Park

- Beautiful weather contributed to a drastic increase in patron use at Sports Park.
- The “Bunker” has been consistently booked, even with the warm temperatures.
- The first winter Bunker League had 16 participants and \$2,000 in league fees. The second winter league had 16 participants and \$2,960 in league fees.

Revenues

	Feb. 2024	Feb. 2023	Feb. 2022
Range	\$ 56,239	\$23,503	\$12,200
“The Bunker” Indoor Simulator	\$ 6,270	N/A	N/A
Grass Tees	Closed	N/A	N/A
Mini Golf	\$ 3,169	\$558	\$18
Batting Cages	closed	closed	closed
Concessions	\$ 454	N/A	N/A
Alcohol	\$ 1,515	N/A	N/A
Total	\$ 67,647	\$24,061	\$12,200

Weber Golf Course

Due to great weather and popular demand, the golf course was opened on February 21 and will remain open weather permitting.

- Greens fees: \$1,595
- Concessions: \$20
- Alcohol: N/A

AQUATICS AND ROWING

Scott Runkle
Aquatics and Safety Manager

Spring swim lessons began and are full with 100 students. Staff are working on enrolling waitlisted students in classes as staffing permits.

Interviews are in full swing for summer operations. Application numbers are trending slightly higher than 2023 to date. Hopefully this trend continues through the hiring season.

Staff took advantage of the warm weather and resurfaced the concessions bathrooms at Skokie Water Playground and have begun the process of putting all the winterized parts back together.

Season passes, birthday parties, private rentals and group reservations begin on April 1.
The outdoor pool season will be here in no time!



Skokie Park District MARKETING & SPONSORSHIP BOARD REPORT March 2024



Jim Bottorff
Director of Communications and Marketing

Publications in progress this month include:

- Summer '24 Online Program Guide (in production)
- Summer '24 Printed Program Spotlight Guide (in production)
- Summer '24 Prime Times *for Active Adults 60+* (in production)
- Fall '24 Online Program Guide (in pre-production)
- Fall '24 Printed Program Spotlight Guide (in pre-production)
- April Happenings (in production)
- March Happenings (published online)
- Weekly e-news publications, weekly TLC Today e-news and camp e-news (as needed)

Projects

- A new, more user-friendly Room Rental website system is now online.
- New Exploritorium signage went up this month at the Oakton Center.
- New mini golf signs are in production.
- New website program pages will feature enhanced WebTrac feeds and are expected to go live shortly.
- Logos are being developed for TLC and the Ice Show.

Social Media and Photos

This month's social media posts include posts for Superhero Meet 'n Greet, Egg and Bunny events and many more. The social media coordinator/photographer continues to take photos around the district for social media and marketing pieces, as well as producing 'get to know staff' videos for Facebook and Instagram.

Sponsorship

The sponsorship coordinator is working on securing sponsorship for all 2024 events.



Skokie Park District INFORMATION TECHNOLOGY BOARD REPORT MARCH 2024



INFORMATION TECHNOLOGY

Oakton Community Center Wi-Fi

New Wi-Fi has been installed and is working at OCC.

Phone System

Implementation of the new phone system has been completed. The new system allows for additional redundancies and overall better communication with internal teams and patrons.

Office 365 Multi-Factor Authentication

For internal security purposes, staff are working on implementing 2-Factor authentication setup for all Office 365 users.

Network & Wi-Fi Upgrades

Over the course of the next several months staff will be working to replace much of the aged networking equipment and Wi-Fi throughout the various facilities.



**Skokie Park District
STAFF AND COMMUNITY
COMMITTEE REPORTS
MARCH 2024**



Skokie Chamber of Commerce Michelle Tuft The February 26 meeting included a discussion on the Chamber's stalled strategic plan. A new committee will be formed to work on the plan.
Maine-Niles Association of Special Recreation Michelle Tuft The February 27 board meeting included a community service award for Pete Peterson. Pete has devoted countless hours to M-NASR programs including Bocchia, powerlifting, tee time golf, and adaptive pickleball.
Backlot Bash Committee Breanne Labus Meetings will resume in April to begin planning the 2024 event.
Skokie United Mary Amato Skokie United continues to meet monthly and plan for Juneteenth celebration June 15, 3-7 pm. The next committee meeting is Thursday, March 14.
Niles Township Youth Coalition Breanne Labus The next meeting is on May 7 from 9-10 a.m.
Community Schools Steering Committee Breanne Labus The next meeting is April 1 at 3:15 p.m.
Friends of Fitness First Jennie Bever No report.
Festival of Cultures Committee Aryn Fletcher The first meeting for the year was held via Zoom on February 27. Contracts and all vendor applications are due March 15.
4th of July Parade Committee Jim Hallm

Weekly meetings continue via Zoom, moving from Sundays to Tuesdays beginning March 12.
Environmental Action Team Lee Hansen
No report.
Skokie's Spring Greening Lee Hansen
Skokie's Spring Greening is scheduled for Sunday, April 14, 2024. The planning team met on February 20 to continue planning for the event.
Safety Committee Stephenie Gualano
The Safety committee met on February 14 and discussed First Amendment Audits, room capacities and posting requirements. The next meeting is scheduled for March 20.
Skokie Pride Cassie Schaeffer
The committee met February 27 and will meet again on March 19. Some vendors and sponsorships have been secured and the committee continues to communicate with community partners and performers. Staff are meeting with school GSA clubs and getting feedback and input on what they want from a community event.