

**MINUTES OF THE
REGULAR MEETING OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
MAY 16, 2023
7:00 P.M.**

ATTENDANCE AT MEETING

Board Members Present: President Susan Aberman
Vice President Michael Reid
Commissioner Minal Desai
Commissioner Ezra Jaffe
Commissioner Mary Oshana arrived at 7:30 p.m.

Others Present: Executive Director/Secretary Michelle J. Tuft
Superintendent of Business Services William G. Schmidt
Superintendent of Parks, Planning & Facilities Corrie Guynn
Superintendent of Recreation Breanne Labus
Assistant Superintendent of Recreation Mary Amato
Marketing and Communications Director Jim Bottorff
IT Application/Help Support Specialist Amanda Catania

CALL TO ORDER

President Aberman called the regular meeting of the Board of Park Commissioners to order at 7:00 p.m. President Aberman called for the recitation of the Pledge of Allegiance.

CITIZEN COMMENTS

There were no citizen comments.

VOLUNTEER RECOGNITION

President Aberman said the board would like to recognize fifteen volunteers who serve as librarians for the little free libraries. Superintendent Guynn expressed his appreciation to the volunteers. President Aberman distributed a certificate of appreciation to the following individuals:

- Fairview South PTA
- Murette Flora
- Khemarey Khoeun
- Michelle Mallari
- Bonnie Ognisanti - Niles Township

The following individuals were unable to attend Lori Catalan, Aimee Ellis, Gloria Garcia, Anita Ivory, Danita Ivory, Maria Kellner, Regina Kinyui, Yoomi Larmee, Jean Moy, and Faith Shulruff.

CONSENT AGENDA APPROVAL

Commissioner Jaffe moved to approve the Consent Agenda. Vice President Reid seconded the motion. On a roll call vote, all Commissioners voted aye. Commission Oshana was absent. Motion carried. The Consent Agenda consisted of the minutes of the regular meeting of April 20, 2023; bills payable for the month April/May 2023, Treasurer's Report, and Staff Reports.

ADOPTION OF SUPPLEMENTAL ORDINANCE #23-005 PROVIDING FOR THE ISSUANCE OF APPROXIMATELY \$2,500,000 OF GENERAL OBLIGATION BONDS (ALTERNATE REVENUE SOURCE), SERIES 2023A OF THE SKOKIE PARK DISTRICT

Treasurer Schmidt requested the adoption of supplemental ordinance #23-005 for the issuance of approximately \$2,575,089.90 of General Obligation Bonds (Alternate Revenue Source) Series 2023A of the Skokie Park District. Mr. Schmidt said today's results were successful and introduced Mr. Aaron Gold from Speer Financial Inc. to discuss the bond sale results. Mr. Gold said an open auction was held this morning and two underwriters bid eight times for the purchase of this issue. The winning bid went to Yorkland Securities in Minneapolis, Minnesota at a true interest cost of 3.68%. The total open auction savings equaled \$11,183.00. Mr. Gold explained the bond process in detail and said the district was reaffirmed Aa2 rating from Moodys.

Commissioner Jaffe asked Mr. Schmidt if he had considered putting some of the district cash into certificates of deposit. Mr. Schmidt was planning to do so with First Bank of Chicago.

Commissioner Jaffe moved to approve Supplemental Ordinance #23-005 authorizing the issuance of \$2,575,089.90 of General Obligation Bonds (Alternate Revenue Source), Series 2023A of the Skokie Park District. Commissioner Desai seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Oshana was absent. Motion carried.

APPROVAL OF CHANGE ORDER #1 FOR CENTRAL PARK RENOVATION

Superintendent Guynn requested approval of Change Order #1 for the Central Park Renovation. The change order is a deduct of \$13,384. This deduct changes the total contract price from \$481,128.84 to \$467,744.84.

Commissioner Jaffe asked when the project would begin. Mr. Guynn said the layout should begin tomorrow. There have been delays, but the project should be done by late summer or early fall.

Commissioner Reid moved to approve Change Order #1 from D&J Landscape for a deduction of \$13,384 for the Central Park Renovation. Commissioner Desai seconded the motion. On a roll call vote, all Commissioners voted aye. Commissioner Oshana was absent. Motion carried.

APPROVAL OF OAKTON PARK PICKLEBALL COURTS CONSTRUCTION BID

Mr. Guynn requested approval of the Oakton Park Pickleball Courts Construction bid. This bid is for the installation of six pickleball courts and includes an alternate for the lighting; the lighting was intended as part of the core project but was listed as an alternate. Two bids were received with the low bidder Obsidian Asphalt at \$349,306. The alternate bid was \$108,626 for a total bid price of \$457,832. The project is budgeted at \$700,000. Additional costs will include the purchase of equipment such as nets, wind screens, benches, and a water fountain.

Mr. Guynn said he was notified today that the district did not receive the AARP \$20,000 grant.

Commissioner Jaffe moved to approve the bid of Obsidian Asphalt for \$457,832 for the Oakton Park Pickleball Courts Construction. Commissioner Desai seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried.

APPROVAL OF SKATIUM CHANGE ORDER #8

Superintendent Labus requested approval of Skatium Change Order #8 for the temporary electrical panel. Mr. Guynn contacted Excel Electric regarding the arrival of the electrical panel and was told it would be delayed until June 5, so the rental of the temporary electrical panel needs to be extended again.

President Reid said the district is going to be reimbursed by the insurance company claim so this is a temporary expense.

Commissioner Desai moved to approve the Skatium Change Order #8 for \$10,419.00. Commissioner Jaffe seconded the motion. On a roll call vote, all Commissioner voted aye. Motion carried.

PRESIDENT'S REPORT

The next regular meeting of the Board of Park Commissioners is Tuesday, June 20, 2023, at 7:00 p.m.

COMMISSIONER COMMENTS

Commissioner Desai saw the color coating at the Oakton Park tennis courts, and it looks awesome. Mr. Guynn said they were finishing Lockwood Park today.

Commissioner Desai complimented the baseball field sidelines at Central Park.

Commissioner Oshana attended the EID Celebration, and she was really impressed with the attendance and the event.

DIRECTOR'S COMMENTS

Executive Director Tuft said President Aberman requested a parks tour this summer for the board. If the board thinks this would be advantageous it will be scheduled at the June board meeting. The parks for the tour will be chosen with the board's input.

Commissioner Oshana suggested viewing parks that need improvement or are on the capital improvement plan in the near future.

Ms. Tuft reminded the board that the Festival of Cultures Opening Ceremony is at 1 p.m. on Saturday, May 20.

Ms. Tuft reminded the board the Ice Show performances are this weekend with five performances. Tickets are still available. It is a busy weekend for the park district.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Commissioner Desai had a resident reach out to her about Sports Park East and asked about any ideas for events at Sports Park East and planning for the site. Ms. Tuft said money is budgeted to begin the planning process in the fall. A designer needs to be selected. Commissioner Jaffe asked if there is a lease on the property and Mr. Guynn Tuft responded that the lease is good through 2032-2033.

ADJOURNMENT

President Aberman moved to adjourn the regular meeting. Commissioner Desai seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The regular meeting adjourned at 7:35 p.m.



Susan Aberman
President


Michelle J. Tuft
Secretary

June 20, 2023

**ANNUAL MEETING OF THE
BOARD OF PARK COMMISSIONERS
SKOKIE PARK DISTRICT
MAY 16, 2023**

ATTENDANCE AT MEETING

Board Members Present: President Susan Aberman
Vice President Mike Reid
Commissioner Minal Desai
Commissioner Ezra Jaffe
Commissioner Mary Oshana

Others Present: Executive Director Michelle J. Tuft
Treasurer William G. Schmidt
Superintendent of Facilities Jon Marquardt
Superintendent of Parks, Planning & Facilities Corrie Guynn
Superintendent of Recreation Breanne Labus
Assistant Superintendent of Recreation Mary Amato
Marketing and Communications Manager Jim Bottorff
IT Application/Help Support Specialist Amanda Catania

CALL TO ORDER

The meeting was called to order at 7:35 p.m.

SWEARING IN OF BOARD MEMBERS

Ms. Tuft performed the swearing in ceremonies of newly elected Commissioner Ezra Jaffe and Commissioner Mike Reid. Board members and staff congratulated the newly elected Commissioners. Commissioner Jaffe asked Commissioner Reid how many terms he has served the board and Commissioner Reid said it was his fourth term.

APPOINTMENT OF TEMPORARY SECRETARY

President Aberman moved to appoint Superintendent Tuft as the temporary Secretary to conduct the election of President of the Board of Park Commissioners for the fiscal year 2023-2024. Commissioner Desai seconded the motion. On a voice vote, all Commissioners voted aye. Motion carried.

ELECTION OF OFFICERS

Temporary Secretary Tuft entertained nominations for the office of President of the Board of Park Commissioners. President Aberman nominated Mike Reid for President. Commissioner Desai seconded the motion. No other nominations were made. Secretary Tuft closed the nominations. On a roll call vote, all Commissioners voted aye. Motion carried. Commissioner Reid was elected as President.

President Reid asked for nominations for Vice President. Commissioner Oshana nominated Commissioner Desai. President Reid seconded the motion. No other

nominations were made. On a roll call vote, all Commissioners voted aye. Motion carried. Minal Desai was elected as Vice President.

Commissioner Jaffe moved to appoint Executive Director Tuft as Secretary of the Board of Park Commissioners. On a voice vote, all Commissioners voted aye. Motion carried.

Commissioner Jaffe moved to approve the appointment of William Schmidt as Treasurer of the Board of Park Commissioners. On a voice vote, all Commissioners voted aye. Motion carried.

APPOINTMENT OF COMMITTEE CHAIRS

President Reid asked the Board to review current committee chairs and to choose a committee. The committee chairs are as follows:

Commissioner Jaffe – Finance Committee
Vice President Desai – Recreation Committee
Commissioner Aberman– Parks Committee
Commissioner Oshana – Marketing Committee

No motion required.

APPOINTMENT OF OPEN MEETINGS ACT OFFICER AND ALTERNATE

Commissioner Aberman moved to appoint Michelle Tuft as the open meetings act officer and Bill Schmidt as the alternate. Commissioner Jaffe seconded the motion. On a voice vote, all Commissioners voted aye. Motion carried.

APPOINTMENT OF FREEDOM OF INFORMATION ACT OFFICERS

Commissioner Oshana moved to appoint Michelle Tuft, Bill Schmidt, Corrie Guynn and Breanne Labus as Freedom of Information Act Officers. Commissioner Desai seconded the motion. On a voice vote, all Commissioners voted aye. Motion carried.

ADOPTION OF OFFICIAL MEETING DAY, TIME, AND LOCATION

Commissioner Jaffe moved to adopt the third Tuesday of the month at 7:00 p.m. at the Weber Leisure Center as the official meeting day, time, and location for the Skokie Park District Board of Park Commissioners for the fiscal year 2023-2024 with the exception of the April 2024 Board meeting which will be held on Thursday, April 18, 2024. Commissioner Desai seconded the motion. On a voice vote, all Commissioners voted aye. Motion carried.

ADOPTION OF OFFICIAL DEPOSITORIES

Commissioner Aberman moved that Wintrust Financial, Chase Bank N.A, Wells Fargo Corporate Trust Services, First Bank Chicago, Illinois Institutional Investors Trust, Bank of New York, Zions Bank, Park Ridge Bank and Ehlers Bond Trust Services be approved as official depositories for the Skokie Park District for fiscal year 2023-2024. Commissioner Oshana seconded the motion. On a voice vote, all Commissioners voted aye, except for Commissioner Jaffe who abstained. Motion carried.

ADOPTION OF OFFICIAL SIGNATORIES FOR BANKING PURPOSES

Commissioner Jaffe moved that the President, Vice President, Secretary, and Treasurer of the Board of Park Commissioners be designated as official signatories of the Skokie Park District for banking purposes for fiscal year 2023-2024. Commissioner Oshana seconded the motion. On a voice vote, all Commissioners voted aye. Motion carried.

ADOPTION OF OFFICIAL PUBLICATION FOR LEGAL NOTICES

Commissioner Jaffe moved to designate the Skokie Review as the official publication for legal notices of the Skokie Park District for the fiscal year of 2023-2024. Commissioner Oshana seconded the motion. On a voice vote, all Commissioners voted aye. Motion carried.

APPROVAL OF RESOLUTION #23-003 FOR FORMING A COMMITTEE ON LOCAL GOVERNMENT EFFICIENCY


Ms. Tuft said this bill passed last year and requires that local governments analyze their efficiency and submit a report to the county they are in (Cook County). IAPD developed a template for the required report, and it must be submitted within eighteen months of forming the committee. The board must serve on the committee as well as the Executive Director and two Skokie residents. The residents selected are Ross Mathee and Dick Witry. Mr. Mathee is the Senior Vice President and Regional Director of North Shore Community Bank in Skokie. Mr. Witry is a retired attorney that served on the park board form 1979-1985. President Reid said they are both very active community members. The committee must meet at least three times.

President Reid said it is important to show how important park districts are to their community.

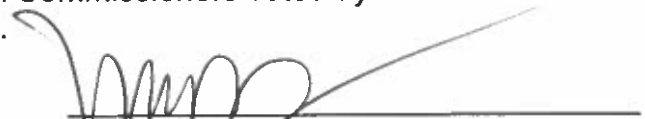
Commissioner Desai moved to approve resolution #23-003 forming the committee on local government efficiency which includes Mike Reid, Susan Aberman, Minal Desai, Ezra Jaffe, Mary Oshana, Ross Mathee, Dick Witry and Michelle Tuft. Commissioner Oshana seconded the motion. On a roll call vote all Commissioners voted aye. Motion carried.

ADJOURNMENT

Commissioner Desai moved to adjourn the meeting. Commissioner Aberman seconded the motion. On a roll call vote, all Commissioners voted aye. Motion carried. The annual meeting adjourned at 8:05 p.m.



Mike Reid
President



Michelle Tuft
Secretary

June 20, 2023